



**SOUTH HILL TOWN COUNCIL
REGULAR MEETING AGENDA
MONDAY, SEPTEMBER 8, 2025, 7:00 PM**

Temporary Location: 111 E. Danville Street ~ South Hill, VA 23970

Phone: (434) 447-3191 ~ Fax: (434) 447-5064

<https://www.southhillva.org/> ~ southhill@southhillva.org

Note: This meeting will be held in person and will **not** be livestreamed.

- ☒ Please remember sign ups for Citizens to Address Council are required before meeting begins. Sign up sheets are located on the table outside the front Council doors. Speakers are asked to use the aisle microphone.
- ☒ Please silence all cell phones while Council is in session.

- I. Opening
 - A. Welcome, Invocation, and Pledge of Allegiance
 - B. Call to Order
 - C. Roll Call
- II. Approval of Agenda – September 8, 2025
- III. Recognition – Wayne Hudson, Wastewater Treatment Plant: 40 Years of Service
- IV. Citizens to Address Council *Comments are limited to three minutes (five minutes if on behalf of a group).*
 - A. Jimmy Spillane – Concerns: Residence on West 3rd Street
- V. Public Hearings
 - A. Special Exception #2025-2 – David Hash
 - B. Resolution: Dominion Energy Deed of Easement – Keli Reekes
- VI. Administrative Reports
 - A. Consent Agenda *All consent agenda items are considered routine by Town Council and will be acted upon by one motion (move to approve the consent agenda). There will be no separate discussion of these items unless a Council member requests an item be removed or considered separately.*
 - 1. Minutes
 - a. August 11, 2025 Regular Meeting
 - b. August 11, 2025 Special Meeting
 - 2. Monthly Financial Report
 - B. Items for Approval *Items for approval are individual items to be considered by Town Council and to be acted upon by individual motions. There will be separate discussion of these items.*
 - 1. Town Manager Report
 - a. New Website Presentation
 - 2. Director of Municipal Services Report
 - a. Alpine-Thompson Waterline Project
 - C. Reports to Accept as Presented *All reports are considered informational to Town Council and require no action (move to accept the reports as presented). There will be no separate discussion of these items unless a Council member requests an item be removed for discussion separately.*
 - 1. Police Report
 - 2. Municipal Services Report
 - 3. Parks, Facilities, and Grounds Report
 - 4. Code Compliance Report

- a. Monthly Report
 - b. Dilapidated Properties
5. Business Development Report
6. Human Resources Report

VII. Other Business

VIII. Adjournment

This agenda is subject to change at the discretion of the South Hill Town Council.

CURRENT OFFICIALS

Council Members

The Honorable Mike Moody, Mayor
Randy Crocker
Jenifer Freeman-Hite
Delores Luster
Michael Smith

Gavin Honeycutt, Vice Mayor
Lillie Feggins-Boone
Ashley C. Hardee
Carl L. Sasser, Jr.

Staff

Keli Reekes, Town Manager
Leanne Patrick Feather, Clerk of Council
Sands Anderson PC, Town Attorney Services

To assist us in providing dissemination of materials, presenters are requested to submit 12 copies of their remarks and/or handouts to the Clerk prior to meetings. These copies will be provided to Town Council members and staff.
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Public Hearings

South Hill Town Council Meeting
September 8, 2025

- A. Special Exception #2025-2
- B. Resolution: Dominion Energy Deed of Easement

PUBLIC HEARING

A public hearing will be held by the Town Council of the Town of South Hill, on Monday, September 8, 2025 at 7:00 p.m. in the Town Hall, 111 E Danville Street, South Hill to consider a request for Special Exception Permit.

SE 2025-2

Request for a Special Exception Permit under Article IV, Section 94.1-76 of the Town Zoning Ordinance to utilize the property for a 2 MW Community Solar System. The property to which this special exception request applies is located between Jubilee Drive and Interstate 85. The property has a frontage of 45 feet +/- and a portion of the property has a depth of 2481 feet +/- . The property is zoned General Industrial District I-G. The property is shown as tax parcel number 23768. This property is presently owned by Christopher Anthony Callahan Shumaker. The request is being made by Marrow Street Solar Farm 2, LLC.

Interested people may appear at such time and place and present their views whether orally or in writing or submit written comments prior to the hearing. The Town Council may set time limits on speakers and other rules and procedures for the conduct of this public hearing. Any person with disabilities are urged to contact the Town Clerk's Office at 434-447-3191 prior to the public hearing to arrange for any necessary accommodation. For additional information, please contact the Code Compliance Official's Office at 434-447-5041, or in person at 111 E Danville Street, South Hill, VA 23970.

All interested parties should attend.

David Hash
Code Compliance Official

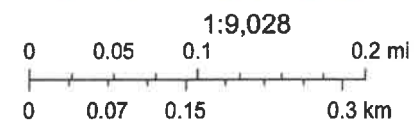


Mecklenburg County GIS



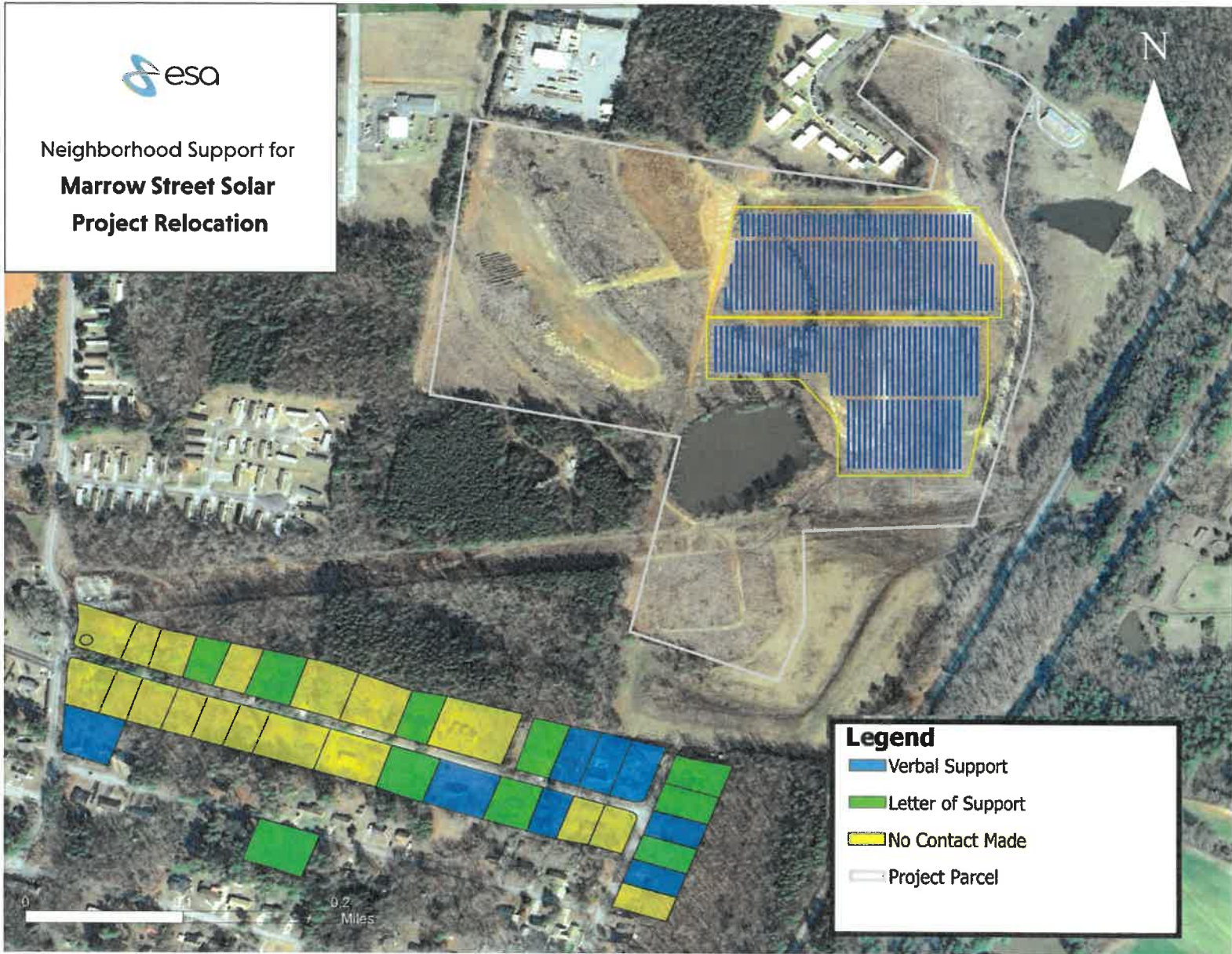
8/22/2025, 9:29:43 AM

- 911 Address Point
- Tax Parcels
- Town Boundary





Neighborhood Support for
Marrow Street Solar
Project Relocation



Subject: Support for Relocating the Marrow Street Solar Project

Dear Town of South Hill Officials,

I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

This relocation represents a **positive step forward for our neighborhood and the broader South Hill community**, for the following reasons:

- It moves the project **further away from residential homes**, helping preserve neighborhood character and reduce potential impacts.
- It reflects a **collaborative response** to community feedback and shows a willingness to adapt to the public interest.

I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name Renee Dolan

Signature Renee Dolan

Address 420 Benton Street
South Hill, VA 23470

Subject: Support for Relocating the Marrow Street Solar Project

Dear Town of South Hill Officials,

I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name Frances S. Bell

Signature Frances S. Bell

Address 416 Boston St.

Subject: Support for Relocating the Marrow Street Solar Project

Dear Town of South Hill Officials,

I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

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Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name

Marjorie M. Hite

Signature

Marjorie M. Hite

Address

416 Bernice St
South Hill, VA

Subject: Support for Relocating the Marrow Street Solar Project

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I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name

Thomas B...

Signature

[Signature]

Address

816 Marrow St.

Subject: Support for Relocating the Marrow Street Solar Project

Dear Town of South Hill Officials,

I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

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Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name DeArsha McKewan

Signature D. McKewan

Address 801 Marrow St

Subject: Support for Relocating the Marrow Street Solar Project

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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name Andreas Walters

Signature [Handwritten Signature]

Address 817 Marrow Street

Subject: Support for Relocating the Marrow Street Solar Project

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I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name Linda Seely

Signature Linda Seely

Address 721 Marrow St.

Subject: Support for Relocating the Marrow Street Solar Project

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I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name CHARLES E. JOHNSON

Signature Charles E. Johnson

Address 713 Marrow St.

Subject: Support for Relocating the Marrow Street Solar Project

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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name John G. Schickler

Signature John G. Schickler

Address 732 Holmes St.

Subject: Support for Relocating the Marrow Street Solar Project

Dear Town of South Hill Officials,

I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

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- It moves the project **further away from residential homes**, helping preserve neighborhood character and reduce potential impacts.
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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name Beverly K Walker

Signature Beverly K Walker

Address 800 Marrow St.
South Hill, Va 23970

Subject: Support for Relocating the Marrow Street Solar Project

Dear Town of South Hill Officials,

I am signing this letter to express my **support for relocating the proposed solar project from its original site to the adjacent parcel.**

This relocation represents a **positive step forward for our neighborhood and the broader South Hill community**, for the following reasons:

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I urge the Planning Commission and Town Council to approve the new solar application, so that the original solar will be rescinded.

Thank you for your continued commitment to thoughtful development and community engagement in the Town of South Hill.

Sincerely,

Name James M. Walker

Signature James M Walker

Address 800 MARROW ST

Relocated Marrow Street Solar Project



Original



Relocated Marrow Street Solar Project



Proposed



PUBLIC HEARING

Deed of Easement Agreement

A Notice of Public Hearing was published in the last two editions of the local newspaper to inform interested parties that Town Council will hear comments on a proposed underground easement across a portion of Parcel Record Number 31505 from the Town of South Hill as grantor to Dominion Energy as grantee. The proposed easement will allow the installation of underground facilities and the removal of overhead electric lines, and further allow Dominion Energy to access power lines and equipment for installation, maintenance and repair.

Open Public Hearing

Close Public Hearing

Recommended Motions:

I move to adopt the resolution approving a deed of easement agreement with Dominion Energy.



Right of Way Agreement

THIS RIGHT OF WAY AGREEMENT, is made and entered into as of this ____ day of _____, _____, by and between THE TOWN OF SOUTH HILL ("**GRANTOR**") and VIRGINIA ELECTRIC AND POWER COMPANY, a Virginia public service corporation, doing business in Virginia as Dominion Energy Virginia, with its principal office in Richmond, Virginia ("**GRANTEE**").

WITNESSETH:

1. That for and in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency whereof is hereby acknowledged, **GRANTOR** grants and conveys unto **GRANTEE**, its successors and assigns, the perpetual right, privilege and exclusive easement over, under, through, upon, above and across the property described herein, for the purpose of transmitting and distributing electric power by one or more circuits; for its own internal telephone and other internal communication purposes directly related to or incidental to the generation, distribution, and transmission of electricity; for fiber optic cables, wires, attachments, and other transmission facilities, and all equipment, accessories and appurtenances desirable in connection therewith, for the purpose of transmitting voice, text, data, internet services, and other communications services, including the wires and attachments of third parties; and for lighting purposes; including but not limited to the rights:

1.1 to lay, construct, operate and maintain one or more lines of underground conduits and cables including, without limitation, one or more lighting supports and lighting fixtures as **GRANTEE** may from time to time determine, and all wires, conduits, cables, transformers, transformer enclosures, concrete pads, manholes, handholes, connection boxes, accessories and appurtenances desirable in connection therewith; the width of said exclusive easement shall extend fifteen (15) feet in width across the lands of **GRANTOR**; and

1.2 Paragraph is for granting overhead rights within this Right of Way Agreement and is intentionally not included; and

1.3 to apportion, lease, or license the voice, text, data, internet service, and other communications rights herein in whole or in part to third parties as may be useful or practical, including the rights to transmit third party data and the right to apportion, lease, or license surplus communications capacity to third parties for the exercise of such rights.

2. The easement granted herein shall extend across the lands of **GRANTOR** situated in Mecklenburg County, Virginia, as more fully described on Plat(s) Numbered 16-25-0285, attached to and made a part of this Right of Way Agreement; the location of the boundaries of said easement being shown in broken lines on said Plat(s), reference being made thereto for a more particular description thereof.

3. All facilities constructed hereunder shall remain the property of **GRANTEE**. **GRANTEE** shall have the right to inspect, reconstruct, remove, repair, improve, relocate on and within the easement area, including but not limited to the airspace above the property controlled by **GRANTOR**, and make such changes, alterations, substitutions, additions to or extensions of its facilities as **GRANTEE** may from time to time deem advisable.

This Document Prepared by Virginia Electric and Power Company and should be returned to:
Dominion Energy Virginia, 2700 Cromwell Drive, 2nd Floor, Norfolk, VA 23509.

Initials: _____

(Page 1 of 4 Pages)

DEVID No(s). 16-25-0285

Tax Map No. 078A06-09-L-009

Form No. 728493-1 (Dec 2021)

© 2025 Dominion Energy



Right of Way Agreement

4. **GRANTEE** shall have the right to keep the easement clear of all buildings, structures, trees, roots, undergrowth and other obstructions which would interfere with its exercise of the rights granted hereunder, including, without limitation, the right to trim, top, retrim, retop, cut and keep clear any trees or brush inside and outside the boundaries of the easement that may endanger the safe and proper operation of its facilities. All trees and limbs cut by **GRANTEE** shall remain the property of **GRANTOR**.

5. For the purpose of exercising the right granted herein, **GRANTEE** shall have the right of ingress to and egress from this easement over such private roads as may now or hereafter exist on the property of **GRANTOR**. The right, however, is reserved to **GRANTOR** to shift, relocate, close or abandon such private roads at any time. If there are no public or private roads reasonably convenient to the easement, **GRANTEE** shall have such right of ingress and egress over the lands of **GRANTOR** adjacent to the easement. **GRANTEE** shall exercise such rights in such manner as shall occasion the least practicable damage and inconvenience to **GRANTOR**.

6. **GRANTEE** shall repair damage to roads, fences, or other improvements (a) inside the boundaries of the easement (subject, however, to **GRANTEE**'s rights set forth in Paragraph 4 of this Right of Way Agreement) and (b) outside the boundaries of the easement and shall repair or pay **GRANTOR**, at **GRANTEE**'s option, for other damage done to **GRANTOR**'s property inside the boundaries of the easement (subject, however, to **GRANTEE**'s rights set forth in Paragraph 4 of this Right of Way Agreement) and outside the boundaries of the easement caused by **GRANTEE** in the process of the construction, inspection, and maintenance of **GRANTEE**'s facilities, or in the exercise of its right of ingress and egress; provided **GRANTOR** gives written notice thereof to **GRANTEE** within sixty (60) days after such damage occurs.

7. **GRANTOR**, its successors and assigns, may use the easement for any reasonable purpose not inconsistent with the rights hereby granted, provided such use does not interfere with **GRANTEE**'s exercise of any of its rights hereunder. **GRANTOR** shall not have the right to construct any building, structure, or other above ground obstruction on the easement; provided, however, **GRANTOR** may construct on the easement fences, landscaping (subject, however, to **GRANTEE**'s rights in Paragraph 4 of this Right of Way Agreement), paving, sidewalks, curbing, gutters, street signs, and below ground obstructions as long as said fences, landscaping, paving, sidewalks, curbing, gutters, street signs, and below ground obstructions do not interfere with **GRANTEE**'s exercise of any of its rights granted hereunder. In the event such use does interfere with **GRANTEE**'s exercise of any of its rights granted hereunder, **GRANTEE** may, in its reasonable discretion, relocate such facilities as may be practicable to a new site designated by **GRANTOR** and acceptable to **GRANTEE**. In the event any such facilities are so relocated, **GRANTOR** shall reimburse **GRANTEE** for the cost thereof and convey to **GRANTEE** an equivalent easement at the new site.

8. **GRANTEE'S** right to assign or transfer its rights, privileges and easements, as granted herein, shall be strictly limited to the assignment or transfer of such rights, privileges and easements to any business which lawfully assumes any or all of **GRANTEE'S** obligations as a public service company or such other obligations as may be related to or incidental to **GRANTEE'S** stated business purpose as a public service company; and any such business to which such rights, privileges and easements may be assigned shall be bound by all of the terms, conditions and restrictions set forth herein.

9. If there is an Exhibit A attached hereto, then the easement granted hereby shall additionally be subject to all terms and conditions contained therein provided said Exhibit A is executed by **GRANTOR** contemporaneously herewith and is recorded with and as a part of this Right of Way Agreement.

10. Whenever the context of this Right of Way Agreement so requires, the singular number shall mean the plural and the plural the singular.

Initials: _____

(Page 2 of 4 Pages)

DEVID No(s). 16-25-0285

Form No. 728493-1 (Dec 2021)

© 2025 Dominion Energy



Right of Way Agreement

11. **GRANTOR** covenants that it is seised of and has the right to convey this easement and the rights and privileges granted hereunder; that **GRANTEE** shall have quiet and peaceable possession, use and enjoyment of the aforesaid easement, rights and privileges; and that **GRANTOR** shall execute such further assurances thereof as may be reasonably required.

12. The individual executing this Right of Way Agreement on behalf of **GRANTOR** warrants that they have been duly authorized to execute this easement on behalf of said County.

NOTICE TO LANDOWNER: You are conveying rights to a public service corporation. A public service corporation may have the right to obtain some or all these rights through exercise of eminent domain. To the extent that any of the rights being conveyed are not subject to eminent domain, you have the right to choose not to convey those rights and you could not be compelled to do so. You have the right to negotiate compensation for any rights that you are voluntarily conveying.

IN WITNESS WHEREOF, GRANTOR has caused its name to be signed hereto by authorized officer or agent, described below, on the date first above written.

APPROVED AS TO FORM:

TOWN OF SOUTH HILL

(Name)

By:

(Title)

Title:

State of

County of

, to-wit:

I, _____, a Notary Public in and for the State of _____

at Large, do hereby certify that this day personally appeared before me

in my jurisdiction aforesaid _____,

(Name of officer or agent)

(Title of officer or agent)

on behalf of The Town of South Hill

, Virginia, whose name is

signed to the foregoing writing dated this _____ day of _____, 20____, and acknowledged the same before me.

Given under my hand _____, 20____

Notary Public (Print Name)

Notary Public (Signature)

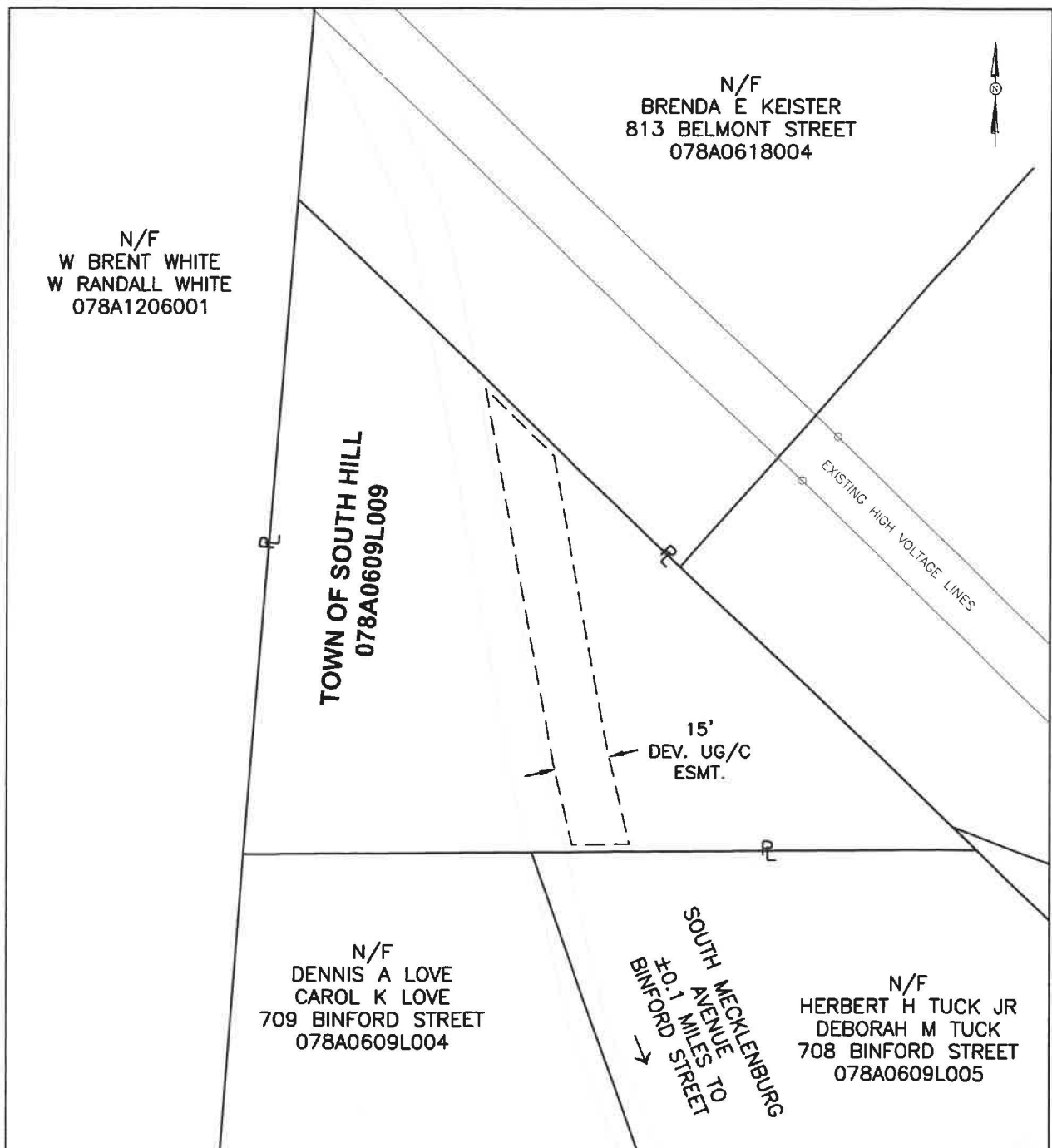
Virginia Notary Reg. No. _____


My Commission Expires: _____

(Page 3 of 4 Pages)

DEVIDNo(s) 16-25-0285

(Notary Seal Here)



LEGEND — — — Location of Right-of-Way Boundary =  = Indicates Property Line is Right-of-Way Boundary *NOTE: The centerline of the facilities in the field determine the centerline of the easement.	Region	Local Office	State	PLAT TO ACCOMPANY RIGHT-OF-WAY AGREEMENT UG/C VIRGINIA ELECTRIC AND POWER COMPANY doing business as Dominion Energy Virginia
	Central	South Hill	VA	
	County-City		Grid Number	
	Mecklenburg Co.		LO911	
	Work Request No.	DEVID No.	Scale	
	10762187	16-25-0285	Not to Scale	
	Date	By		
07/10/2025	A. Forestier			
OWNER INITIALS _____				Page 4 of 4

**A RESOLUTION APPROVING DEED OF EASEMENT AGREEMENT WITH
DOMINION ENERGY**

WHEREAS, the Town Council (the "Town Council") of the Town of South Hill, Virginia (the "Town") has been presented with a request from Virginia Electric and Power Company, doing business in Virginia as Dominion Energy Virginia ("Dominion Energy"), for an underground easement across a portion of Parcel Record Number 31505, as described in Plat No. 16-25-0285, for the purpose of installing, operating, maintaining, repairing, and, if necessary, relocating underground conduits, cables, transformers, transformer enclosures, handholes, manholes, connection boxes, fiber optic cables, and related appurtenances, and for the removal of overhead electric lines; and

WHEREAS, such Right of Way Agreement also grants Dominion Energy the perpetual right to clear and maintain the easement, including trimming and removing trees or brush that may endanger its facilities, and the right of ingress and egress for construction, inspection, repair, and maintenance, as well as the right to apportion or lease communications capacity to third parties as provided therein;

WHEREAS, in accordance with Section 15.2-1800 of the Code of Virginia of 1950, as amended, the Town Council held a duly advertised public hearing regarding the proposed Right of Way Agreement on September 8, 2025;

NOW, THEREFORE, BE IT RESOLVED, by the Town Council that the approval and execution of such Right of Way Agreement with Dominion Energy Virginia is hereby found and declared to be in the best interests of the Town, and the Mayor, Town Manager, attorney for the Town, and other Town representatives are hereby authorized and directed to take such action as they deem necessary or proper to execute such conveyance, including without limitation, the execution, acceptance, and recordation of the above-mentioned Right of Way Agreement by the Mayor or the Town Manager, with such changes as may be authorized by the Town's attorney.

This Resolution shall take effect immediately.

Adopted this ____ day of September, 2025.

Town of South Hill, Virginia

By: _____
W. M. Moody, Mayor

ATTEST:

Leanne Feather, Clerk of Council

Administrative Reports
South Hill Town Council Meeting
September 8, 2025

- A. Consent Agenda
- B. Items for Approval
- C. Reports to Accept as Presented

Consent Agenda

South Hill Town Council Meeting
September 8, 2025

1. Minutes
 - a. August 11, 2025 Regular Meeting
 - b. August 11, 2025 Special Meeting
2. Monthly Financial Report



SOUTH HILL TOWN COUNCIL
REGULAR MEETING MINUTES
MONDAY, AUGUST 11, 2025, 7:00 P.M.

The regular monthly meeting of the South Hill Town Council was held on Monday, August 11, 2025 at 7:00 p.m. in the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970.

I. OPENING

Honorable Mayor Mike Moody called the regular meeting to order at 7:00 p.m. Mayor Moody called upon Clerk of Council Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Ashley Hardee
Carl Sasser, Jr.

Lillie Feggins-Boone
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

B. Staff in Attendance

Keli Reekes, Town Manager
Greg Geist, Chief of Police
Brent Morris, Business Dev. Manager

C. J. Dean, Dir. of Municipal Services
Leanne Feather, Admin. Asst./Clerk
Jesse Bausch, Town Attorney Services

II. APPROVAL OF AGENDA

A motion was made by Vice Mayor Honeycutt, second by Councilor Smith, to approve the agenda for August 11, 2025, including the addition of Agenda Item C: Schedule Public Hearing – Low-speed Vehicles under the Town Manager Report. The motion carried unanimously.

III. CITIZENS TO ADDRESS COUNCIL

At this time, the following citizens addressed Council:

- **Wade Crowder** expressed concerns regarding the distribution of materials during a Town Council meeting and the level of employee diversity within the Town.
- **Brent Toone** addressed Council regarding the benefits of low-speed vehicles (LSVs) in Town limits.
- **Paul Duffer** requested that Council consider revising the regulations regarding dilapidated properties.

IV. PUBLIC HEARINGS

A. Resolution: Deed of Easement Agreement with Microsoft

C. J. Dean informed Council that a Notice of Public Hearing had been published seeking public comments on a proposed easement granting Microsoft Corporation access to Town-owned property for interconnection with Town utilities.

Mr. Dean opened the Public Hearing:

- Wade Crowder inquired about the need for two sewer lines for Microsoft and asked whether the company would be responsible for the installation costs.

Upon discussion, Mr. Dean explained that two sewer lines are required because the property will contain two buildings. He further stated that Microsoft will be responsible for the installation costs.

Mr. Dean closed the Public Hearing.

During further discussion, Vice Mayor Honeycutt requested clarification regarding prior access granted to Microsoft for the installation of a power line on the same property.

A motion was made by Councilor Hardee, second by Councilor Freeman-Hite, to adopt the resolution approving a deed of easement agreement with Microsoft Corporation. The motion carried unanimously.

B. Ordinance: Tunstall Road Water Line Easement Vacation

Mr. Dean informed Council that a Notice of Public Hearing had been published seeking public comments on an ordinance providing for the vacation of an existing Town water line easement near Tunstall Road for a water line that is no longer operable.

Mr. Dean opened the Public Hearing:

- Wade Crowder commended the Town for vacating the easement.

Mr. Dean closed the Public Hearing.

Further discussion included Vice Mayor Honeycutt inquiring about future development plans for the property and the number of water tanks located there. Mr. Dean responded that development is planned and noted that the property contains both a ground tank and an elevated tank.

A motion was made by Councilor Feggins-Boone, second by Councilor Luster, to adopt the ordinance vacating a utility easement located along Tunstall Road in the Town of South Hill. The motion carried unanimously.

V. ADMINISTRATIVE REPORTS

A. Consent Agenda

1. Minutes

a. July 14, 2025 Regular Meeting

2. Monthly Financial Report

Director of Finance and Administration Dahlis Morrow submitted the financial report as follows:

Petty Cash	\$750
Checking Accounts	\$5,362,032.29
Investments	\$31,032,734.34
Restricted/Committed Funds	\$2,588,971.00
Total of all Funds	\$39,984,487.63

A motion was made by Vice Mayor Honeycutt, second by Councilor Feggins-Boone, to approve the Consent Agenda. The motion carried unanimously.

B. Items for Approval

1. Town Manager Report

a. South Hill Volunteer Fire Department Bucket Drive Request

On behalf of Fire Chief Michael Vaughan, Keli Reekes requested permission for the South Hill Volunteer Fire Department hold a bucket drive fundraiser on Saturday, August 30, 2025.

A motion was made by Councilor Smith, second by Councilor Freeman-Hite to approve the South Hill Volunteer Fire Department request to hold a bucket drive fundraiser on Saturday, August 30, 2025. The motion carried unanimously.

b. Schedule Public Hearing – Dominion Underground Easement

Mrs. Reekes informed Council that Dominion Energy is requesting an underground easement from the Town to proceed with installing underground facilities and removing overhead electric lines. The easement would authorize the proposed work and grant Dominion Energy access to power lines and equipment for installation, maintenance, and repair.

A motion was made by Councilor Freeman-Hite, second by Councilor Smith to schedule a Public Hearing at Town Council's September 2025 regular meeting to hear comments regarding Dominion Energy's request for an underground easement from the Town of South Hill. The motion carried unanimously.

c. Schedule Public Hearing – Low-speed Vehicles

Following discussion in closed session, Mrs. Reekes announced that Council wishes to receive public comments on low-speed vehicles within Town limits during the regular Town Council meeting on October 14, 2025.

A motion was made by Councilor Hardee, second by Councilor Luster to schedule a Public Hearing at Town Council's October 2025 regular meeting to hear comments regarding low-speed vehicles. The motion carried unanimously.

2. Director of Municipal Services Report

a. Benton Street Drainage Improvements Bid Award

Mr. Dean informed the Council that the Town received two sealed bids for the Benton Street Drainage Improvements Project: Walker Construction submitted a bid of \$849,300, and J.A. Barler Construction submitted a bid of \$870,403.50.

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster, to award the Benton Street Drainage Improvement Project to Walker Construction as submitted by sealed bids on August 6, 2025, in the amount of \$849,300, and to authorize the Town Manager or her designee to sign all of the necessary paperwork to complete this project. The motion passed via roll call vote as follows:

Councilor Crocker – Aye
Councilor Freeman-Hite – Aye
Vice Mayor Honeycutt – Aye
Councilor Sasser – Aye

Councilor Feggins-Boone – Aye
Councilor Hardee – Aye
Councilor Luster – Aye
Councilor Smith – Aye

C. Reports to Accept as Presented

For efficiency, the following reports for July 2025 were presented as a group to accept as presented.

1. Police Report

Chief Geist submitted the monthly police report. He reported there were 384 Activity incidents, 50 reportable criminal offenses, 713 calls for service, and \$3,124 in property recovered. Other miscellaneous items included 134 training hours and 62 warrants issued. Administrative news was shared.

2. Municipal Services Report

C. J. Dean submitted the Municipal Services report on the following:

- Continued efforts for the installation of new water and sewer lines.
- Four utility projects are out for bid and are due in the next 30 days.
- Wastewater Treatment Plant staff completed state-mandated toxicity testing.

3. Parks, Facilities and Grounds

a. Facilities Reservation Calendar

Jason Houchins submitted the Parks, Facilities and Grounds report on the following:

- Awaiting quotes to repair Playground damages due to fireworks at Centennial Park.
- Lighting at Parker Park basketball courts due to be installed beginning in October.
- Work began on roof of the Police Department on August 4, 2025.

4. Code Compliance Report

a. Report of Activity

David Hash submitted the report of activity as follows:

Inspections Completed	32
Permits Issued	32
Fees Collected	\$471,329.74
UEZ Exemption	\$0
Rehab Exemption	\$56.10
General Exemption	\$643.09
Work Value	\$92,456,921.40

New businesses included:

Jonhanis A. Garcia	935 W. Atlantic St.	Flea Market Vendor
Arby's (New owners/AES Southeast, LLC)	1149 E Atlantic St.	Restaurant
The Hungry Farmer (New owners/The Twins Pit, LLC)	923 W. Atlantic Ave.	Restaurant
Finchland Photography, LLC	231 E. Atlantic St.	Photography
Liberty Tax Service (New owners/Darran Johnson)	422 Furr St.	Tax Office

b. Dilapidated Properties

Along with the list of completed dilapidated properties, a report on the status of approximately 45 dilapidated properties was also presented.

5. Business Development Report

Brent Morris submitted the Business Development report on the following:

- Putting together an updated application for business incentives.
- Recent hotel study shows that South Hill can support 350 more rooms.
- Continued recruitment efforts to new businesses.
- Meals and Lodging Taxes were up 5.6% in 24/25 from 23/24.

6. Human Resources Report

Kristine Martin submitted the Human Resources report on the following:

- Three employees hit milestones:
 - Jay Clary celebrated five years of service with the Town.
 - Juan Uribe was named Facilities Maintenance Technician.
 - Barry Baxter obtained his Safety Inspection License.

A motion was made by Councilor Luster, second by Councilor Feggins-Boone, to approve the reports as presented. The motion carried unanimously.

VI. APPOINTMENTS

A. Regional Industrial Facilities Authority

To meet the recommended requirements for the newly formed Route 58 Activation Regional Industrial Facilities Authority (RIFA) Board with Mecklenburg County, Mayor Moody recommended the appointment of Councilor Randy Crocker to represent the South Hill Town Council,

Brentley Morris, Business Development Manager, to represent the South Hill Town Staff, and Spencer Crowder to represent the South Hill Industrial Development Authority.

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster to appoint Randy Crocker as the South Hill Town Council representative to the Regional Industrial Facilities Authority (RIFA) board. The motion carried unanimously.

A motion was made by Councilor Freeman-Hite, second by Vice Mayor Honeycutt to appoint Brentley Morris as the South Hill Town Staff representative to the Regional Industrial Facilities Authority (RIFA) board. The motion carried unanimously.

A motion was made by Councilor Hardee, second by Councilor Crocker to appoint Spencer Crowder as the South Hill IDA representative to the Regional Industrial Facilities Authority (RIFA) board. The motion carried unanimously.

VII. OTHER BUSINESS

Vice Mayor Honeycutt thanked the public for using Town Council meetings as a platform to address the Council and reiterated his commitment to addressing dilapidated properties within the Town.

VIII. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the meeting at 7:26 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Leanne Feather, Clerk of Council

W.M. Moody, Mayor



SOUTH HILL TOWN COUNCIL

SPECIAL MEETING MINUTES

MONDAY, AUGUST 11, 2025, 5:30 P.M.

A special meeting of the South Hill Town Council was held on Monday, August 11, 2025 at 5:30 p.m. at the temporary Council Chambers of the South Hill Town Hall located at 111 E. Danville Street, South Hill, Virginia 23970. The meeting was held to discuss the following: acquisition of real property for a public purpose; and consultation with legal counsel for advice regarding low-speed vehicles.

1. CALL TO ORDER

The Honorable Mayor Mike Moody called the special meeting to order at 5:30 p.m.

2. ROLL CALL

Mayor Moody called upon Clerk Leanne Feather to call the roll, which was as follows:

A. Council Members

Randy Crocker
Ashley Hardee
Carl L. Sasser, Jr.

Lillie Feggins-Boone
Gavin Honeycutt
Michael Smith

Jenifer Freeman-Hite
Delores Luster

3. CLOSED SESSION

Pursuant to Virginia Code § 2.2-3711 A(8)

Pursuant to Virginia Code § 2.2-3711 A(8) Legal, and on **motion of Vice Mayor Honeycutt and second of Councilor Hardee**, the South Hill Town Council entered into Closed Session to discuss the following matters as permitted by Virginia Code § 2.2-3711: A(3), discussion or consideration of the acquisition of real property for a public purpose (expansion of Parker Park); and A(8), consultation with legal counsel for advice regarding low-speed vehicles. The motion carried unanimously. The Mayor announced publicly in the meeting that the South Hill Town Council was now in Closed Session.

In addition to the Mayor and Town Council members, Town Manager Keli Reekes and Town Attorney Jesse Bausch were present during Closed Session. Police Chief Greg Geist joined discussion at 5:46 p.m.

4. OPEN SESSION

A motion was made by Vice Mayor Honeycutt, second by Councilor Luster, that the Closed Session be adjourned and that the South Hill Town Council reconvene its meeting in **Open Session**. The motion carried unanimously. The South Hill Town Council reconvened in Open Session.

RESOLUTION CERTIFYING CLOSED SESSION

A motion was made by Vice Mayor Honeycutt, second by Councilor Feggins-Boone, that the minutes of this meeting reflect that no formal action was taken in the Closed Session and further moved that a Resolution Certifying the Closed Session be adopted and reflected in the minutes of this meeting as follows:

WHEREAS, the South Hill Town Council convened in Closed Session on this date by an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act:

NOW THEREFORE, BE IT RESOLVED, that the South Hill Town Council does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the Closed Session to which this certification applies, and (2) only such public business matters as were identified in the motions by which the said Closed Session was convened were heard, discussed, or considered by the South Hill Town Council. The motion passed via **roll call vote** as follows:

Councilor Crocker-Aye
Councilor Freeman-Hite-Aye
Vice Mayor Honeycutt-Aye
Councilor Sasser-Aye

Councilor Feggins-Boone-Aye
Councilor Hardee-Aye
Councilor Luster-Aye
Councilor Smith-Aye

There was no action taken in Open Session regarding the acquisition of real property for a public purpose; or consultation with legal counsel for advice regarding low-speed vehicles.

5. ADJOURNMENT

There being no further business matters before the South Hill Town Council, Mayor Moody adjourned the special meeting at 6:39 p.m.

VALIDATION

Minutes approved this _____ day of _____, 20_____.

Leanne Feather, Clerk of Council

W.M. Moody, Mayor



STATEMENT OF CASH ACCOUNTABILITY
July 2025

<u>Institution</u>	<u>Description</u>	<u>Rate</u>	<u>Previous Year Balance</u>	<u>Current Balance</u>
Cash				
	Petty Cash		\$750.00	\$750.00
SUB TOTAL			<u>\$750.00</u>	<u>\$750.00</u>
Checking Accounts				
First Citizens Bank	General Fund Checking	0.60%	\$7,121,258.80	\$3,544,757.15
First Citizens Bank	PD Cash Account	0.60%	\$13,900.82	\$10,882.35
SUB TOTAL			<u>\$7,135,159.62</u>	<u>\$3,555,639.50</u>
Investments				
LGIP	General Investment	4.50%	\$0.00	\$3,063,037.12
First Citizens Investment	General Investment	4.25%	\$8,527,501.19	\$8,897,658.19
VIP	1-3 Year High Quality Bond	4.42%	\$10,345,042.26	\$10,797,291.24
VIP	Stable Liquidity	4.42%	\$8,579,552.21	\$7,786,340.00
SUB TOTAL			<u>\$27,452,095.66</u>	<u>\$30,544,326.55</u>
Restricted Funds				
Atlantic Union Bank	Construction	0.50%	\$2,543,338.19	\$2,556,069.42
First Citizens Bank	Federal Forfeiture Funds	0.10%	\$26,095.56	\$26,121.64
Benchmark Community Bank	State Forfeiture Funds	0.25%	\$7,567.64	\$11,327.61
SUB TOTAL			<u>\$2,577,001.39</u>	<u>\$2,593,518.67</u>
TOTAL OF ALL FUNDS			<u>\$37,165,006.67</u>	<u>\$36,694,234.72</u>

INCOME/EXPENSE REPORT

AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1011-0401	CURRENT TAXES - REAL	0	3,000,000.00	0	0	-3,000,000.00
10-2-1011-0402	DELINQUENT TAXES-REAL	0	15,000.00	0	0	-15,000.00
10-2-1012-0401	CURRENT TAXES - PUB SER REAL	0	65,000.00	0	0	-65,000.00
10-2-1013-0403	CURRENT TAXES-P/P,M/H,M/T	-317.53	2,300,000.00	0	0.00	-2,300,000.00
10-2-1013-0404	PPTRA REIMBURSEMENT	113,068.11	113,068.00	113,068.11	113,068.11	0.11
10-2-1016-0410	PENALTIES - ALL PROP.TAXES	182.22	20,000.00	271.54	592.97	-19,407.03
10-2-1016-0411	INTEREST - ALL PROP. TAXES	826.23	25,000.00	1,009.12	2,065.75	-22,934.25
10-2-1022-0411	COMMUNICATIONS SALES TAX	8,542.40	125,000.00	0	0	-125,000.00
10-2-1022-0412	CONSUM.UTILITY TAX-ELECT.	14,565.26	158,000.00	16,554.51	16,554.51	-141,445.49
10-2-1022-0414	CONSUM.UTILITY TAX-GAS	2,921.22	35,000.00	2,372.32	2,372.32	-32,627.68
10-2-1022-0416	MEALS TAX	257,986.88	2,500,000.00	247,310.27	249,889.90	-2,250,110.10
10-2-1022-0417	LODGING TAX	97,601.29	860,000.00	102,070.76	102,070.76	-757,929.24
10-2-1022-0418	CIGARETTE TAX	11,475.00	200,000.00	9,230.00	22,730.00	-177,270.00
10-2-1023-0415	BUSINESS LICENSE	5,387.00	1,100,000.00	8,653.41	30,726.10	-1,069,273.90
10-2-1023-0416	PENALTIES - BUSINESS LICENSE	202.70	4,000.00	258.94	351.94	-3,648.06
10-2-1025-0421	MOTOR VEHICLE LICENSE FEES	0	45,000.00	0	6.58	-44,993.42
10-2-1026-0422	BANK STOCK TAXES	0	240,000.00	0	0	-240,000.00
10-2-1027-0423	PENALTIES - OTHER LOCAL TAX	1,119.30	10,000.00	173.27	444.37	-9,555.63
10-2-1027-0424	INTEREST - OTHER LOCAL TAX	44.16	500.00	0.00	0.00	-500.00
10-2-1033-0435	BUILDING PERMITS	2,040.54	80,000.00	2,113.03	473,442.77	393,442.77
10-2-1041-0436	COURT FINES/FORFEITURES	14,531.84	45,000.00	5,310.14	5,310.14	-39,689.86
10-2-1041-0437	PARKING FINES	0	150.00	100.00	150.00	0.00
10-2-1041-0438	EVENT PERMIT APPLICATION FEES	0	500.00	100.00	200.00	-300.00
10-2-1051-0437	INVESTMENT GAINS (LOSSES)	-14,064.35	0.00	0	-27,947.52	-27,947.52
10-2-1051-0439	INTEREST ON DEPOSITS	30,512.60	400,000.00	104.33	70,676.64	-329,323.36
10-2-1051-0440	INCOME AND OTHER	28,156.41	0.00	0	-3,000.93	-3,000.93
10-2-1052-0444	RAILROAD LEASES	0	500.00	0	0	-500.00
10-2-1060-0444	MECKLENBURG CO.TIPPING FEE	20,847.64	0.00	0	0	0.00
10-2-1060-0445	WASTE COLL & DISP FEES	45,736.04	530,000.00	33,998.90	67,996.90	-462,003.10
10-2-1060-0446	MOWING & BRUSH COLLECTION FEES	0	1,000.00	750.00	750.00	-250.00
10-2-1060-0447	WASTE COLLECTIONS PENALTY	1,405.93	10,000.00	1,126.87	2,284.52	-7,715.48
10-2-1068-0458	CHARGES FOR COPIES	140.00	500.00	0	70.00	-430.00
10-2-1068-0459	AT&T/VERIZON TANK RENTAL	2,609.55	60,400.00	2,609.55	2,609.55	-57,790.45
10-2-1068-0460	PARKER PARK INCOME	100.00	0.00	0	0	0.00
10-2-1068-0461	ZONING & SUBDIVISION FEES	0	10,000.00	450.00	450.00	-9,550.00
10-2-1068-0463	MISCELLANEOUS REVENUES	504.44	10,000.00	1,229.78	-3,399.19	-13,399.19
10-2-1068-0464	EXPENSES-REIMBURSED	26.50	2,500.00	194.00	194.00	-2,306.00
10-2-1068-0471	MISC REVENUE - SALE OF PROPERTY	0	50,000.00	0	0	-50,000.00
10-2-1068-0472	CANCEL PRIOR YEAR A/P	0	0.00	16,000.09	16,000.09	16,000.09

INCOME/EXPENSE REPORT
AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-2-1068-0473	MISC REVENUE - DMV STOPS	145.37	5,000.00	80.00	200.00	-4,800.00
10-2-1068-0476	ECONOMIC INCENTIVES	0	2,180,000.00	0	0	-2,180,000.00
10-2-1068-0477	OTHER CONTRIBUTIONS (SOLAR)	21,666.67	0.00	0	0	0.00
10-2-1069-0465	MISC.RECOVERED COST	3,196.50	25,000.00	0	0.00	-25,000.00
10-2-1069-0467	WATER/SEWER ADMIN FEES	0	162,500.00	0	0	-162,500.00
10-2-1069-0468	VRSA INSURANCE REFUND/DIVIDEND/GRANT	0	4,000.00	0	0	-4,000.00
10-2-2070-0472	ROLLING STOCK (MVCT)	126.82	150.00	0	0	-150.00
10-2-2070-0474	RENTAL VEHICLE TAX	5,093.14	55,000.00	5,219.86	10,419.92	-44,580.08
10-2-2070-0475	SALES & USE TAX	171,327.52	850,000.00	90,262.09	170,256.87	-679,743.13
10-2-2070-0477	STREET & HIGHWAY REVENUE	0	1,800,000.00	0	0	-1,800,000.00
10-2-2070-0479	FIRE PROGRAMS FUND	0	25,000.00	0	0	-25,000.00
10-2-2071-0431	DRUG FINE MONEY	0	100,000.00	0	0	-100,000.00
10-2-2071-0432	E-SUMMONS	559.76	4,000.00	474.28	474.28	-3,525.72
10-2-3071-0480	POLICE DEPT. GRANT	5,312.78	36,000.00	6,539.06	6,539.06	-29,460.94
10-2-3071-0484	ARTS COUNCIL GRANT	0	4,500.00	0	0	-4,500.00
10-2-4073-0579	INSURANCE RECOVERIES	0	20,000.00	0	40,872.00	20,872.00
10-2-5073-0591	TRANSFER FROM FUND BALANCE	0	5,026,882.00	0	0	-5,026,882.00
GENERAL FUND Revenue Totals		853,579.94	22,314,150.00	667,634.23	1,375,422.41	-20,938,727.59

INCOME/EXPENSE REPORT

AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-0-0000-0000	GENERAL FUND:	0	0	0	0	0
10-1-0000-1000	GENERAL GOVERNMENT ADMINIST.	0	0	0	0	0
10-1-0100-0000	MAYOR & TOWN COUNCIL	0	0	0	0	0
10-1-0100-1000	SALARIES	800.00	9,600.00	800.00	1,600.00	8,000.00
10-1-0100-1303	COUNCIL FEES	3,200.00	38,400.00	3,200.00	6,400.00	32,000.00
10-1-0100-1305	PLANNING COMMISSION FEES	260.00	5,040.00	0	0	5,040.00
10-1-0100-2001	FICA	328.95	4,058.00	309.06	618.12	3,439.88
10-1-0100-2009	UNEMPLOYMENT INSURANCE	5.53	50.00	4.00	8.00	42.00
10-1-0100-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0100-5309	INSURANCE-PUBLIC OFFICIALS	0	3,508.00	0	3,508.00	0.00
10-1-0100-5504	TRAVEL- MEETINGS/EDUCATION	0	5,000.00	0	0	5,000.00
10-1-0100-5801	DUES & SUBSCRIPTIONS	0	3,500.00	0	3,609.00	-109.00
10-1-0100-5804	DEPARTMENTAL SUPPLIES	0	750.00	0	0	750.00
	0100 MAYOR & TOWN COUNCIL	4,634.48	70,386.00	4,353.06	15,823.12	54,562.88

INCOME/EXPENSE REPORT
AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0101-0000	FINANCE AND ADMINISTRATION	0	0	0	0	0
10-1-0101-1000	SALARIES	25,631.05	313,136.00	26,571.70	43,778.48	269,357.52
10-1-0101-2001	FICA	1,885.88	23,955.00	2,008.68	3,313.72	20,641.28
10-1-0101-2003	RETIREMENT	2,612.61	66,729.00	4,480.29	8,714.16	58,014.84
10-1-0101-2005	MEDICAL PLANS	4,310.72	36,976.00	3,251.08	6,057.69	30,918.31
10-1-0101-2006	GROUP LIFE INSURANCE	124.03	4,102.00	226.46	447.01	3,654.99
10-1-0101-2007	DISABILITY INSURANCE	282.57	1,790.00	0	127.07	1,662.93
10-1-0101-2009	UNEMPLOYMENT INSURANCE	0	60.00	3.25	6.39	53.61
10-1-0101-2010	WORKERS COMPENSATION	0	125.00	0	123.00	2.00
10-1-0101-3006	OFFICE EQUIP. MAINTENANCE	0	4,500.00	0	248.67	4,251.33
10-1-0101-3010	CONTRACT/TECHNICAL SERVICES	857.26	115,000.00	372.45	3,767.85	111,232.15
10-1-0101-5201	POSTAGE	0	25,000.00	6.35	6.35	24,993.65
10-1-0101-5203	TELECOMMUNICATIONS	1,347.96	15,600.00	581.66	3,508.54	12,091.46
10-1-0101-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	250.58	620.58	4,379.42
10-1-0101-5801	DUES AND SUBSCRIPTIONS	562.36	18,100.00	340.81	634.56	17,465.44
10-1-0101-5804	DEPARTMENTAL SUPPLIES	5,319.56	33,000.00	3,877.02	3,877.02	29,122.98
10-1-0101-5805	CIGARETTE STAMPS	0	10,478.00	0	0	10,478.00
10-1-0101-5806	DMV STOP EXPENSE	0	4,500.00	0	0	4,500.00
10-1-0101-5808	IT SERVICE & MAINTENANCE	0	47,932.00	0	0	47,932.00
0101 FINANCE AND ADMINISTRATION		42,934.00	725,983.00	41,970.33	75,231.09	650,751.91

INCOME/EXPENSE REPORT
AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0102-0000	TOWN MANAGER	0	0	0	0	0
10-1-0102-1000	SALARY - TOWN MANAGER	15,346.14	137,000.00	15,807.69	26,176.92	110,823.08
10-1-0102-1001	SALARIES	10,460.76	64,000.00	7,590.09	12,205.49	51,794.51
10-1-0102-1010	VEHICLE ALLOWANCE	1,730.76	7,200.00	600.00	1,200.00	6,000.00
10-1-0102-2001	FICA	2,116.18	15,927.00	1,831.93	3,019.08	12,907.92
10-1-0102-2003	RETIREMENT	3,572.85	42,833.00	3,740.71	7,365.13	35,467.87
10-1-0102-2005	MEDICAL PLANS	1,804.47	20,175.00	2,325.70	4,651.40	15,523.60
10-1-0102-2006	GROUP LIFE INSURANCE	125.39	2,633.00	193.72	385.47	2,247.53
10-1-0102-2007	DISABILITY INSURANCE	270.64	1,130.00	0	78.16	1,051.84
10-1-0102-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0102-2010	WORKERS COMPENSATION	0	105.00	0	105.00	0.00
10-1-0102-2011	CELL PHONE ALLOWANCE	190.00	900.00	75.00	150.00	750.00
10-1-0102-5203	TELECOMMUNICATIONS	60.01	0.00	0	0	0.00
10-1-0102-5504	TRAVEL - MEETINGS/EDUCATION	483.10	5,000.00	0	0	5,000.00
10-1-0102-5801	DUES & SUBSCRIPTIONS	345.43	1,000.00	355.82	355.82	644.18
10-1-0102-5804	DEPARTMENTAL SUPPLIES	281.80	874.00	195.55	195.55	678.45
0102 TOWN MANAGER		36,787.53	298,817.00	32,716.21	55,888.02	242,928.98

INCOME/EXPENSE REPORT

AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0103-0000	DIRECTOR OF MUNICIPAL SERVICES	0	0	0	0	0
10-1-0103-1000	SALARY	14,752.71	131,857.00	15,214.26	25,187.87	106,669.13
10-1-0103-1010	VEHICLE ALLOWANCE	830.76	7,200.00	553.84	1,107.68	6,092.32
10-1-0103-2001	FICA	1,202.16	10,638.00	1,221.11	2,037.79	8,600.21
10-1-0103-2003	RETIREMENT	2,270.52	28,099.00	2,341.56	4,647.60	23,451.40
10-1-0103-2005	MEDICAL PLANS	995.04	6,987.00	1,117.94	2,235.88	4,751.12
10-1-0103-2006	GROUP LIFE INSURANCE	71.39	1,727.00	129.66	257.35	1,469.65
10-1-0103-2007	DISABILITY INSURANCE	152.91	600.00	0	50.97	549.03
10-1-0103-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	0	20.00
10-1-0103-2010	WORKERS COMPENSATION	0	839.00	0	839.00	0.00
10-1-0103-5203	TELECOMMUNICATIONS	48.55	800.00	0	88.07	711.93
10-1-0103-5504	TRAVEL - MEETINGS/EDUCATION	0	1,000.00	0	0	1,000.00
10-1-0103-5801	DUES & SUBSCRIPTIONS	0	1,000.00	0	0	1,000.00
10-1-0103-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	0	1,000.00
0103 DIRECTOR OF MUNICIPAL SERVICES		20,324.04	191,767.00	20,578.37	36,452.21	155,314.79

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0104-0000	BUSINESS DEVELOPMENT DEPT	0	0	0	0	0
10-1-0104-1000	SALARY	0	94,660.00	10,922.31	18,034.61	76,625.39
10-1-0104-1010	VEHICLE ALLOWANCE	0	7,200.00	553.84	1,107.68	6,092.32
10-1-0104-2001	FICA	0	7,792.00	877.81	1,463.53	6,328.47
10-1-0104-2003	RETIREMENT	0	20,172.00	2,063.29	3,958.24	16,213.76
10-1-0104-2005	MEDICAL PLANS	0	8,668.00	996.50	1,993.00	6,675.00
10-1-0104-2006	GROUP LIFE INSURANCE	0	1,240.00	93.08	184.19	1,055.81
10-1-0104-2007	DISABILITY INSURANCE	0	440.00	0	36.86	403.14
10-1-0104-2009	UNEMPLOYMENT INSURANCE	0	20.00	0	0	20.00
10-1-0104-2010	WORKERS COMPENSATION	0	51.00	0	51.00	0.00
10-1-0104-2011	CELL PHONE ALLOWANCE	0	900.00	75.00	150.00	750.00
10-1-0104-5203	TELECOMMUNICATIONS	0	800.00	0	40.01	759.99
10-1-0104-5504	TRAVEL - MEETING/EDUCATION	0	2,000.00	0	0	2,000.00
10-1-0104-5801	DUES & SUBSCRIPTIONS	0	500.00	0	0	500.00
10-1-0104-5803	MARKETING	203.41	35,000.00	153.83	153.83	34,846.17
10-1-0104-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	0	1,000.00
10-1-0104-5805	SITE READINESS	0	20,000.00	0	0	20,000.00
10-1-0104-5806	BUSINESS INCENTIVE EXPENSE	0	20,000.00	95.00	190.00	19,810.00
10-1-0104-5807	FACADE AND UP FIT INCENTIVE EXPENSE	1,700.00	100,000.00	0	1,459.08	98,540.92
0104 BUSINESS DEVELOPMENT DEPT		1,903.41	320,443.00	15,830.66	28,822.03	291,620.97

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0105-1000	HUMAN RESOURCES SALARY	10,716.91	96,880.00	11,178.45	18,461.52	78,418.48
10-1-0105-1001	INCENTIVE PAY	0	68,000.00	0	0	68,000.00
10-1-0105-2001	FICA	805.37	7,411.00	820.45	1,348.11	6,062.89
10-1-0105-2003	RETIREMENT	1,231.05	20,645.00	2,111.65	4,052.00	16,593.00
10-1-0105-2005	MEDICAL PLANS	1,003.72	10,576.00	1,143.58	2,287.16	8,288.84
10-1-0105-2006	GROUP LIFE INSURANCE	51.86	1,269.00	95.26	188.56	1,080.44
10-1-0105-2007	DISABILITY INSURANCE	113.13	350.00	0	37.71	312.29
10-1-0105-2009	UNEMPLOYMENT INSURANCE	0	60.00	0	0	60.00
10-1-0105-2010	WORKERS COMPENSATION	0	49.00	0	49.00	0.00
10-1-0105-2011	CERTIFICATION INCENTIVE PAY	0	15,000.00	0	0	15,000.00
10-1-0105-3010	CONTRACT/TECHNICAL SERVICES	3,518.00	28,500.00	3,154.19	3,154.19	25,345.81
10-1-0105-5504	TRAVEL-MEETINGS/EDUCATION	325.00	1,500.00	350.00	350.00	1,150.00
10-1-0105-5506	EMPLOYEE APPRECIATION/RECOGNITION	240.00	20,000.00	200.26	3,122.29	16,877.71
10-1-0105-5801	DUES & SUBSCRIPTIONS	169.99	20,000.00	119.99	119.99	19,880.01
10-1-0105-5803	HEPATITIS SHOTS/DRUG TEST/DMV	495.00	3,000.00	95.00	95.00	2,905.00
10-1-0105-5804	DEPARTMENTAL SUPPLIES	0	1,000.00	0	0	1,000.00
10-1-0105-5806	SAFETY COMMITTEE	0	7,500.00	0	0	7,500.00
0105 HUMAN RESOURCES DEPT		18,670.03	301,740.00	19,268.83	33,265.53	268,474.47

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0106-0000	NON-DEPARTMENTAL	0	0	0	0	0
10-1-0106-3007	ADVERTISING	350.71	8,000.00	792.00	792.00	7,208.00
10-1-0106-3011	AUDIT	0	35,000.00	0	0	35,000.00
10-1-0106-3012	LEGAL EXPENSES	100.00	275,000.00	0	0	275,000.00
10-1-0106-3014	REFUNDS ON TAXES	0	1,000.00	0	0	1,000.00
10-1-0106-3015	MISCELLANEOUS REFUNDS	0	500.00	0	0	500.00
10-1-0106-3016	ECONOMIC INCENTIVE GRANT	0	2,420,000.00	0	0	2,420,000.00
10-1-0106-5309	PROPERTY INSURANCE - MISC	0	17,469.00	0	17,469.00	0.00
10-1-0106-5800	OPERATING/CAPITAL RESERVE	0	650,000.00	0	0	650,000.00
10-1-0106-5804	DMV STOP EXPENSE	100.00	0.00	100.00	100.00	-100.00
	0106 NON-DEPARTMENTAL	550.71	3,406,969.00	892.00	18,361.00	3,388,608.00

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0120-0000	POLICE DEPARTMENT	0	0	0	0	0
10-1-0120-1000	SALARY - CHIEF	15,227.29	119,000.00	13,730.76	21,815.38	97,184.62
10-1-0120-1002	SALARIES - OVERTIME	12,485.44	80,000.00	18,187.71	26,786.67	53,213.33
10-1-0120-1004	SALARIES - PART TIME	479.51	14,000.00	1,266.13	2,386.13	11,613.87
10-1-0120-1010	SALARIES - COMMAND STAFF	30,119.72	275,713.00	32,643.27	50,911.87	224,801.13
10-1-0120-1011	SALARIES - CORPLS & PTRL OFFICERS	82,127.12	747,960.00	75,194.94	124,205.66	623,754.34
10-1-0120-1012	SALARIES - CLERK & DISPATCHERS	14,276.75	200,797.00	22,358.10	35,285.28	165,511.72
10-1-0120-1013	SALARY - PT DISPATCHERS	2,198.00	2,000.00	0	0	2,000.00
10-1-0120-1014	SALARIES - SRGTS & DETECTIVES	49,813.89	420,409.00	49,365.40	79,399.47	341,009.53
10-1-0120-1028	SALARY - ANIMAL WARDEN	1,268.64	21,000.00	1,973.44	3,664.96	17,335.04
10-1-0120-1029	HOLIDAY PAY	321.33	68,000.00	462.46	12,247.65	55,752.35
10-1-0120-2001	FICA	15,824.65	149,089.00	16,198.23	26,752.68	122,336.32
10-1-0120-2003	RETIREMENT	29,433.26	353,720.00	28,446.66	56,018.19	297,701.81
10-1-0120-2005	MEDICAL PLANS	29,166.91	209,661.00	30,554.38	61,294.30	148,366.70
10-1-0120-2006	GROUP LIFE INSURANCE	925.39	21,744.00	1,575.24	3,101.96	18,642.04
10-1-0120-2007	DISABILITY INSURANCE	155.64	800.00	0	52.83	747.17
10-1-0120-2008	LINE OF DUTY ACT EXPENSE	0	10,650.00	0	10,650.00	0.00
10-1-0120-2009	UNEMPLOYMENT INSURANCE	11.33	380.00	1.26	2.38	377.62
10-1-0120-2010	WORKERS COMPENSATION	0	64,244.00	0	64,244.00	0.00
10-1-0120-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0120-2012	UNIFORMS	147.69	20,000.00	1,260.00	1,296.45	18,703.55
10-1-0120-2013	CLOTHING ALLOWANCE	2,923.65	4,050.00	0	0	4,050.00
10-1-0120-2014	GYM MEMBERSHIPS/OFFICER WELLNESS	0	5,000.00	0	1,264.00	3,736.00
10-1-0120-3004	REPAIRS & MAINTENANCE	645.56	25,000.00	0	1,358.18	23,641.82
10-1-0120-3006	OFFICE EQUIP. MAINTENANCE	1,347.58	20,000.00	3,895.73	4,330.68	15,669.32
10-1-0120-5100	ELECTRICAL SERVICE	1,180.41	10,000.00	0	1,232.84	8,767.16
10-1-0120-5102	NATURAL GAS/HEATING	33.29	2,000.00	0	0	2,000.00
10-1-0120-5203	TELECOMMUNICATIONS	3,682.01	35,000.00	531.03	1,472.39	33,527.61
10-1-0120-5309	PROPERTY & LIABILITY INSURANCE	0	20,763.00	0	20,763.00	0.00
10-1-0120-5405	CLEANING/JANITORIAL SUPPLIES	832.81	9,000.00	0	0	9,000.00
10-1-0120-5408	VEHICLE & EQUIP. MAINTENANCE	3,259.86	45,000.00	2,558.14	5,057.09	39,942.91
10-1-0120-5411	FUEL EXPENSE	6,065.13	60,000.00	5,739.61	5,739.61	54,260.39
10-1-0120-5412	SHOOTING RANGE EXPENSE	9,608.34	33,000.00	144.66	144.66	32,855.34
10-1-0120-5504	TRAVEL - MEETINGS/EDUCATION	20,357.62	50,000.00	4,160.41	4,160.41	45,839.59
10-1-0120-5505	FORENSICS EXPENSE	0	11,000.00	25.48	25.48	10,974.52
10-1-0120-5510	DRUG ENFORCEMENT EXPENSES	0	5,500.00	0	1,275.00	4,225.00
10-1-0120-5515	RECORDS MANAGEMENT EXPENSES	0	18,000.00	0	300.00	17,700.00
10-1-0120-5520	ASSET FORFEITURE EXPENSES	0	8,500.00	0	0	8,500.00
10-1-0120-5801	DUES & SUBSCRIPTIONS	0	15,000.00	0	1,442.53	13,557.47

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0120-5803	PHYSICALS	0	3,000.00	60.00	60.00	2,940.00
10-1-0120-5804	DEPARTMENTAL SUPPLIES	912.94	40,000.00	989.11	5,204.96	34,795.04
10-1-0120-5805	AXON LEASE	3,558.37	109,000.00	0	74,473.62	34,526.38
10-1-0120-5806	FLOCK SAFETY LEASE	0	14,000.00	14,000.00	14,000.00	0.00
10-1-0120-5808	IT SERVICE & MAINTENANCE	98.51	58,000.00	0	15,071.76	42,928.24
10-1-0120-5809	GRANT EXPENSES	10,000.00	36,000.00	7,680.27	25,266.26	10,733.74
10-1-0120-7001	COMMUNICATIONS EQUIPMENT	559.08	8,000.00	0	828.75	7,171.25
10-1-0120-7009	CAPITAL OUTLAY	0	941,165.00	11,095.74	24,145.74	917,019.26
0120 POLICE DEPARTMENT		349,087.72	4,365,625.00	344,138.16	787,812.82	3,577,812.18

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0124-0000	CODE COMPLIANCE OFFICIAL	0	0	0	0	0
10-1-0124-1000	SALARIES	23,278.09	213,744.00	24,662.73	40,596.84	173,147.16
10-1-0124-2001	FICA	1,775.36	16,351.00	1,836.77	3,000.55	13,350.45
10-1-0124-2003	RETIREMENT	3,165.05	45,549.00	3,905.84	7,666.11	37,882.89
10-1-0124-2005	MEDICAL PLANS	3,072.70	21,576.00	4,037.82	8,075.64	13,500.36
10-1-0124-2006	GROUP LIFE INSURANCE	112.65	2,800.00	210.18	414.46	2,385.54
10-1-0124-2007	DISABILITY INSURANCE	251.85	960.00	0	83.95	876.05
10-1-0124-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0124-2010	WORKERS COMPENSATION	0	971.00	0	971.00	0.00
10-1-0124-2011	CELL PHONE ALLOWANCE	80.00	960.00	80.00	160.00	800.00
10-1-0124-2012	UNIFORMS	0	1,200.00	0	0	1,200.00
10-1-0124-3007	ADVERTISING	0	2,500.00	0	0	2,500.00
10-1-0124-5309	PROPERTY INSURANCE	0	654.00	0	654.00	0.00
10-1-0124-5408	VEHICLE & EQUIP. MAINTENANCE	226.76	1,000.00	0	16.36	983.64
10-1-0124-5411	FUEL EXPENSE	154.58	1,800.00	104.91	104.91	1,695.09
10-1-0124-5413	STATE LEVY - 2% OF PERMIT REV	10,105.68	10,000.00	1,095.44	1,095.44	8,904.56
10-1-0124-5504	TRAVEL - MEETINGS/EDUCATION	0	1,500.00	0	0	1,500.00
10-1-0124-5801	DUES & SUBSCRIPTIONS	0	250.00	228.53	228.53	21.47
10-1-0124-5802	DEMOLITION COSTS	0	20,000.00	0	0	20,000.00
10-1-0124-5803	REIMBURSE FEES	0	200.00	0	30.60	169.40
10-1-0124-5804	DEPARTMENTAL SUPPLIES	0	1,500.00	0	35.99	1,464.01
10-1-0124-5805	STORMWATER / E&S	0	10,000.00	400.00	400.00	9,600.00
10-1-0124-7009	CAPITAL OUTLAY	38,312.70	0.00	0	0	0.00
0124 CODE COMPLIANCE OFFICIAL		80,535.42	353,555.00	36,562.22	63,534.38	290,020.62

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0126-0000	STREET MAINTENANCE	0	0	0	0	0
10-1-0126-1000	SALARIES	44,061.51	398,688.00	46,239.44	75,739.40	322,948.60
10-1-0126-1002	SALARIES - OVERTIME	2,089.41	20,000.00	493.29	2,083.67	17,916.33
10-1-0126-2001	FICA	3,485.77	32,030.00	3,708.41	6,002.45	26,027.55
10-1-0126-2003	RETIREMENT	5,473.23	84,960.00	7,442.40	14,518.73	70,441.27
10-1-0126-2005	MEDICAL PLANS	6,936.06	61,663.00	8,953.06	17,188.20	44,474.80
10-1-0126-2006	GROUP LIFE INSURANCE	212.04	5,223.00	392.20	771.36	4,451.64
10-1-0126-2007	DISABILITY INSURANCE	484.26	1,920.00	0	161.86	1,758.14
10-1-0126-2009	UNEMPLOYMENT INSURANCE	0	80.00	0	0	80.00
10-1-0126-2010	WORKERS COMPENSATION	0	17,027.00	0	17,027.00	0.00
10-1-0126-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0126-2012	UNIFORMS	0	2,000.00	700.00	700.00	1,300.00
10-1-0126-2013	CLOTHING ALLOWANCE	0	4,200.00	2,100.00	2,100.00	2,100.00
10-1-0126-3015	ENGINEERING	0	12,000.00	0	0	12,000.00
10-1-0126-5100	ELECTRIC SERVICE(STREETLIGHTS)	9,982.80	110,000.00	9,058.72	9,657.25	100,342.75
10-1-0126-5203	TELECOMMUNICATIONS	1,110.69	3,470.00	275.40	754.69	2,715.31
10-1-0126-5309	PROPERTY INSURANCE	0	10,886.00	0	10,886.00	0.00
10-1-0126-5407	STREET MAINTENANCE	110,865.42	1,800,000.00	14,815.76	16,139.02	1,783,860.98
10-1-0126-5408	VEHICLE & EQUIP. MAINTENANCE	1,319.41	40,000.00	2,704.68	3,954.88	36,045.12
10-1-0126-5411	FUEL EXPENSE	2,421.56	35,000.00	1,817.04	3,469.45	31,530.55
10-1-0126-5504	TRAVEL - MEETINGS/EDUCATION	96.00	9,000.00	0	0	9,000.00
10-1-0126-5804	DEPARTMENTAL SUPPLIES	0	16,074.00	157.02	157.02	15,916.98
10-1-0126-5805	SAFETY/PROTECTIVE EQUIP.	400.40	2,500.00	84.97	84.97	2,415.03
10-1-0126-7009	CAPITAL OUTLAY	5.00	3,671,717.00	0	0	3,671,717.00
	0126 STREET MAINTENANCE	188,983.56	6,338,918.00	98,982.39	181,475.95	6,157,442.05

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0132-0000	SOLID WASTE	0	0	0	0	0
10-1-0132-1000	SALARIES	17,877.85	165,414.00	19,100.22	31,316.70	134,097.30
10-1-0132-1002	SALARIES - OVERTIME	862.44	8,500.00	195.26	245.21	8,254.79
10-1-0132-2001	FICA	1,430.60	13,304.00	1,568.56	2,504.00	10,800.00
10-1-0132-2003	RETIREMENT	2,436.32	35,250.00	3,050.88	5,954.35	29,295.65
10-1-0132-2005	MEDICAL PLANS	2,792.36	24,323.00	3,110.94	6,221.88	18,101.12
10-1-0132-2006	GROUP LIFE INSURANCE	85.66	2,167.00	162.66	319.41	1,847.59
10-1-0132-2007	DISABILITY INSURANCE	196.92	760.00	0	65.64	694.36
10-1-0132-2009	UNEMPLOYMENT INSURANCE	0	40.00	0	0	40.00
10-1-0132-2010	WORKERS COMPENSATION	0	11,553.00	0	11,553.00	0.00
10-1-0132-2012	UNIFORMS	0	1,100.00	300.00	300.00	800.00
10-1-0132-2013	CLOTHING ALLOWANCE	0	1,800.00	900.00	900.00	900.00
10-1-0132-3004	REPAIRS & MAINTENANCE	0	30,000.00	0	0	30,000.00
10-1-0132-5309	PROPERTY INSURANCE	0	2,653.00	0	2,653.00	0.00
10-1-0132-5408	VEHICLE & EQUIP. MAINTENANCE	5,509.47	25,000.00	0	265.45	24,734.55
10-1-0132-5411	FUEL EXPENSE	2,529.01	25,000.00	784.59	784.59	24,215.41
10-1-0132-5504	TRAVEL - MEETINGS/EDUCATION	0	0.00	0	100.00	-100.00
10-1-0132-6000	WASTE COLLECTION FEE	30,544.72	385,000.00	33,048.26	35,132.97	349,867.03
10-1-0132-7000	LANDFILL TIPPING FEES	16,363.20	10,000.00	1,584.00	1,584.00	8,416.00
	0132 SOLID WASTE	80,628.55	741,864.00	63,805.37	99,900.20	641,963.80

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0133-0000	FLEET MAINTENANCE	0	0	0	0	0
10-1-0133-1000	SALARIES	16,166.82	188,513.00	21,851.07	35,844.36	152,668.64
10-1-0133-1002	SALARIES - OVERTIME	0	1,500.00	0	0	1,500.00
10-1-0133-2001	FICA	1,242.16	14,536.00	1,780.00	2,863.27	11,672.73
10-1-0133-2003	RETIREMENT	1,558.86	40,172.00	4,002.23	7,663.86	32,508.14
10-1-0133-2005	MEDICAL PLANS	83.38	17,336.00	1,993.00	3,986.00	13,350.00
10-1-0133-2006	GROUP LIFE INSURANCE	69.51	2,470.00	185.36	364.83	2,105.17
10-1-0133-2007	DISABILITY INSURANCE	178.78	1,070.00	0	74.39	995.61
10-1-0133-2009	UNEMPLOYMENT INSURANCE	2.34	40.00	0	0	40.00
10-1-0133-2010	WORKERS COMPENSATION	0	2,693.00	0	2,693.00	0.00
10-1-0133-2011	CELL PHONE ALLOWANCE	40.00	480.00	40.00	80.00	400.00
10-1-0133-2012	UNIFORMS	0	600.00	300.00	300.00	300.00
10-1-0133-2013	CLOTHING ALLOWANCE	0	1,800.00	900.00	900.00	900.00
10-1-0133-3004	REPAIRS & MAINTENANCE	45,091.08	10,000.00	94.50	11,144.49	-1,144.49
10-1-0133-5100	ELECTRICAL SERVICE	838.08	10,000.00	913.85	930.28	9,069.72
10-1-0133-5102	HEATING	87.59	5,000.00	107.94	107.94	4,892.06
10-1-0133-5203	TELECOMMUNICATIONS	1,022.15	3,500.00	0	90.68	3,409.32
10-1-0133-5309	PROPERTY INSURANCE	0	445.00	0	445.00	0.00
10-1-0133-5408	VEHICLE & EQUIP. MAINTENANCE	586.93	20,000.00	377.56	3,160.62	16,839.38
10-1-0133-5411	FUEL EXPENSE	51.16	800.00	125.77	125.77	674.23
10-1-0133-5504	TRAVEL - MEETINGS/EDUCATION	0	300.00	49.80	49.80	250.20
10-1-0133-5801	DUES & SUBSCRIPTIONS	2,199.00	7,500.00	0	0	7,500.00
10-1-0133-5804	DEPARTMENTAL SUPPLIES	107.21	36,100.00	830.96	872.53	35,227.47
10-1-0133-5805	SAFETY/PROTECTIVE EQUIP.	0	1,700.00	0	0	1,700.00
	0133 FLEET MAINTENANCE	69,325.05	366,555.00	33,552.04	71,696.82	294,858.18

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0134-0000	FACILITY MAINTENANCE	0	0	0	0	0
10-1-0134-1000	SALARIES	15,620.33	139,723.00	12,877.58	20,019.36	119,703.64
10-1-0134-1002	SALARIES - OVERTIME	0	500.00	46.12	119.92	380.08
10-1-0134-2001	FICA	1,204.73	10,741.00	1,053.02	1,609.39	9,131.61
10-1-0134-2003	RETIREMENT	1,815.49	29,775.00	1,960.71	3,758.91	26,016.09
10-1-0134-2005	MEDICAL PLANS	2,792.36	27,127.00	2,114.44	4,228.88	22,898.12
10-1-0134-2006	GROUP LIFE INSURANCE	75.58	1,830.00	96.10	188.26	1,641.74
10-1-0134-2007	DISABILITY INSURANCE	176.37	920.00	0	38.99	881.01
10-1-0134-2009	UNEMPLOYMENT INSURANCE	0	50.00	0	0	50.00
10-1-0134-2010	WORKERS COMPENSATION	0	1,638.00	0	1,638.00	0.00
10-1-0134-2012	UNIFORMS	0	600.00	200.00	200.00	400.00
10-1-0134-2013	CLOTHING ALLOWANCE	0	1,800.00	600.00	600.00	1,200.00
10-1-0134-3004	REPAIRS & MAINTENANCE	10,303.10	60,000.00	152,172.82	153,259.48	-93,259.48
10-1-0134-3010	CONTRACT/TECHNICAL SERVICES	0	30,000.00	3,432.00	3,432.00	26,568.00
10-1-0134-3015	ENGINEERING	0	10,000.00	0	0	10,000.00
10-1-0134-5100	ELECTRICAL SERVICE	3,395.77	30,000.00	0	1,995.97	28,004.03
10-1-0134-5102	HEATING	108.76	7,000.00	32.92	32.92	6,967.08
10-1-0134-5309	PROPERTY INSURANCE	0	33,666.00	0	14,347.00	19,319.00
10-1-0134-5405	CLEANING/JANITORIAL SUPPLIES	416.53	7,500.00	0	214.25	7,285.75
10-1-0134-5408	VEHICLE & EQUIP. MAINTENANCE	16.68	1,000.00	0	0	1,000.00
10-1-0134-5411	FUEL EXPENSE	128.35	1,000.00	104.77	104.77	895.23
10-1-0134-5805	SAFETY/PROTECTIVE EQUIP.	540.00	800.00	0	0	800.00
10-1-0134-7009	CAPITAL OUTLAY	399.99	1,200,000.00	111,769.37	111,769.37	1,088,230.63
10-1-0134-7804	DEBT SERVICE	0	166,676.00	0	82,110.94	84,565.06
	0134 FACILITY MAINTENANCE	36,994.04	1,762,346.00	286,459.85	399,668.41	1,362,677.59

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0450-0000	PARKS AND GROUNDS	0	0	0	0	0
10-1-0450-1000	SALARIES	37,717.22	354,285.00	40,886.39	67,698.91	286,586.09
10-1-0450-1002	SALARIES - OVERTIME	0	2,000.00	0	0	2,000.00
10-1-0450-2001	FICA	2,844.94	27,256.00	3,299.64	5,319.71	21,936.29
10-1-0450-2003	RETIREMENT	4,157.26	75,498.00	6,894.19	13,299.62	62,198.38
10-1-0450-2005	MEDICAL PLANS	3,336.14	59,611.00	7,247.49	14,488.04	45,122.96
10-1-0450-2006	GROUP LIFE INSURANCE	181.63	4,641.00	349.18	682.57	3,958.43
10-1-0450-2007	DISABILITY INSURANCE	407.44	1,430.00	0	139.88	1,290.12
10-1-0450-2009	UNEMPLOYMENT INSURANCE	0.63	70.00	0	0	70.00
10-1-0450-2010	WORKERS COMPENSATION	0	5,878.00	0	5,878.00	0.00
10-1-0450-2011	CELL PHONE ALLOWANCE	0	480.00	40.00	80.00	400.00
10-1-0450-2012	UNIFORMS	0	2,500.00	700.00	700.00	1,800.00
10-1-0450-2013	CLOTHING ALLOWANCE	0	4,200.00	2,100.00	2,100.00	2,100.00
10-1-0450-3004	REPAIRS & MAINTENANCE	6,310.42	105,000.00	25,373.05	28,608.47	76,391.53
10-1-0450-5100	ELECTRICAL SERVICE	2,263.43	25,000.00	2,591.91	3,052.19	21,947.81
10-1-0450-5203	TELECOMMUNICATIONS	1,526.26	5,720.00	427.60	959.87	4,760.13
10-1-0450-5309	PROPERTY INSURANCE	0	3,207.00	0	3,207.00	0.00
10-1-0450-5408	VEHICLE & EQUIP. MAINTENANCE	882.81	8,000.00	15.54	1,376.94	6,623.06
10-1-0450-5411	FUEL EXPENSE	1,069.30	8,000.00	417.70	417.70	7,582.30
10-1-0450-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	75.00	75.00	1,925.00
10-1-0450-5804	DEPARTMENTAL SUPPLIES	0	250.00	0	0	250.00
10-1-0450-5805	SAFETY/PROTECTIVE EQUIP.	0	1,000.00	0	0	1,000.00
10-1-0450-7009	CAPITAL OUTLAY	0	282,000.00	51.00	51.00	281,949.00
	0450 PARKS AND GROUNDS	60,697.48	978,026.00	90,468.69	148,134.90	829,891.10

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10-1-0451-0000	LIBRARY	0	0	0	0	0
10-1-0451-3004	REPAIRS & MAINTENANCE	75.00	6,000.00	75.00	95.84	5,904.16
10-1-0451-5100	ELECTRICAL SERVICE	1,897.33	16,000.00	0	1,916.10	14,083.90
10-1-0451-5102	HEATING	44.06	3,000.00	37.36	37.36	2,962.64
	0451 LIBRARY	2,016.39	25,000.00	112.36	2,049.30	22,950.70

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
10-1-0920-0000	COMMUNITY DEVELOPMENT	0	0	0	0	0
10-1-0920-5606	REGIONAL PLANNING COMMISSION	0	7,604.00	0	7,603.20	0.80
10-1-0920-5607	REGIONAL AIRPORT	0	25,000.00	0	25,000.00	0.00
10-1-0920-5608	SOUTH HILL CDA	0	15,250.00	0	0	15,250.00
10-1-0920-5609	COMMUNITY DEVELOPMENT	385.00	50,000.00	1,176.32	4,590.32	45,409.68
10-1-0920-5612	SOUTHSIDE RESCUE SQUAD	0	200,000.00	0	200,000.00	0.00
10-1-0920-5614	CHAMBER OF COMMERCE/SHOPS OF SOUTH HILL	0	100,000.00	0	100,000.00	0.00
10-1-0920-5616	SOUTH HILL VOLUNTEER FIRE DEPARTMENT	0	1,025,000.00	0	500,000.00	525,000.00
10-1-0920-5617	SOUTH HILL BREAD BOX	0	10,000.00	0	10,000.00	0.00
10-1-0920-5618	LAB BUS	0	70,802.00	0	0	70,802.00
10-1-0920-5620	BUSINESS EDUCATION PARTNERSHIP	0	4,000.00	0	4,000.00	0.00
10-1-0920-5622	SOUTH HILL REVITALIZATION	0	20,000.00	0	20,000.00	0.00
10-1-0920-5623	SOUTHERN VA FOOD HUB	0	24,000.00	0	24,000.00	0.00
10-1-0920-5626	COLONIAL CENTER - VCA GRANT AND MATCH	0	9,000.00	0	0	9,000.00
10-1-0920-5629	ROANOKE RIVER RAILS TO TRAILS	0	500.00	0	0	500.00
10-1-0920-5630	MECKLENBURG COUNTY SENIOR CITIZENS	0	5,000.00	0	5,000.00	0.00
10-1-0920-7009	CAPITAL OUTLAY	0	500,000.00	0	0	500,000.00
	0920 COMMUNITY DEVELOPMENT	385.00	2,066,156.00	1,176.32	900,193.52	1,165,962.48
	GENERAL FUND Expenditure Totals	994,457.41	22,314,150.00	1,090,866.86	2,918,309.30	19,395,840.70

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Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-2-5000-0001	WATER SALES	141,288.80	1,700,000.00	436,025.27	645,077.33	-1,054,922.67
30-2-5000-0002	WATER CONNECTION FEES	2,000.00	16,000.00	4,000.00	8,000.00	-8,000.00
30-2-5000-0004	SEWAGE TREATMENT/LACROSSE	9,753.78	40,000.00	7,031.92	12,569.76	-27,430.24
30-2-5000-0005	SEWAGE TREATMENT/BRODNAX	2,094.96	20,000.00	1,447.68	2,679.60	-17,320.40
30-2-5000-0006	PENALTIES-PAST DUE SALES	5,932.58	75,000.00	9,151.77	16,510.91	-58,489.09
30-2-5000-0007	INTEREST ON DEPOSITS	0	100,000.00	0	9,379.56	-90,620.44
30-2-5000-0008	WWTP EXPANSION PAYMENT/LACROSSE	1,455.90	17,470.00	1,455.90	1,455.90	-16,014.10
30-2-5000-0009	WWTP EXPANSION PAYMENT/BRODNAX	727.95	8,735.00	727.95	727.95	-8,007.05
30-2-5000-0010	SEPTIC TANK HAULERS FEE	13,165.12	60,000.00	10,710.92	25,051.37	-34,948.63
30-2-5000-0011	SET UP FEE - BULK WATER	0	200.00	0	0	-200.00
30-2-5000-0013	CUT ON / TRANSFER FEES	3,640.00	50,000.00	3,120.00	7,290.00	-42,710.00
30-2-5000-0016	LEACHATE TREATMENT	2,572.85	425,000.00	28,418.22	49,311.76	-375,688.24
30-2-5000-0020	TRANSFER FROM FUND BALANCE	0	2,176,924.00	0	0	-2,176,924.00
30-2-5000-0021	TRANSFER FROM GENERAL FUND	0	7,338,288.00	0	0	-7,338,288.00
30-2-5000-0025	MISCELLANEOUS INCOME	13,386.46	2,000.00	6,856.30	263,396.30	261,396.30
30-2-5000-0031	SEWER SALES	122,725.58	1,472,000.00	446,363.74	574,941.04	-897,058.96
30-2-5000-0032	SEWER CONNECTION FEES	3,000.00	24,000.00	6,000.00	12,000.00	-12,000.00
30-2-5000-0493	AMERICAN RESCUE PLAN SEWER COLL GRANT	0	492,580.00	0	0	-492,580.00
30-2-5000-0497	CONSTRUCTION CONTRIBUTION	0	4,258,603.00	0	0	-4,258,603.00
30-2-5000-0580	SALE OF PROPERTY	0	15,000.00	0	0	-15,000.00
WATER & SEWER FUND Revenue Totals		321,743.98	18,291,800.00	963,061.16	1,630,142.97	-16,661,657.03

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30-0-0000-0000	WATER & SEWER FUND	0	0	0	0	0
30-1-6000-0000	WATER DISTRIBUTION SYSTEMS	0	0	0	0	0
30-1-6000-1000	SALARIES	9,614.13	158,686.00	18,664.57	30,730.87	127,955.13
30-1-6000-1002	SALARIES - OVERTIME	294.46	9,000.00	475.70	779.76	8,220.24
30-1-6000-1010	INCENTIVE	0	9,700.00	0	0	9,700.00
30-1-6000-2001	FICA	754.11	12,828.00	1,508.81	2,435.14	10,392.86
30-1-6000-2003	RETIREMENT	1,298.15	33,816.00	2,957.48	5,863.90	27,952.10
30-1-6000-2005	MEDICAL PLANS	1,674.86	32,172.00	2,779.79	5,559.58	26,612.42
30-1-6000-2006	GROUP LIFE INSURANCE	46.44	2,079.00	153.83	308.08	1,770.92
30-1-6000-2007	DISABILITY INSURANCE	131.64	530.00	0	43.88	486.12
30-1-6000-2009	UNEMPLOYMENT INSURANCE	0	30.00	0	0.44	29.56
30-1-6000-2010	WORKERS COMPENSATION	0	3,537.00	0	3,537.00	0.00
30-1-6000-2012	UNIFORMS	0	1,600.00	200.00	200.00	1,400.00
30-1-6000-2013	CLOTHING ALLOWANCE	0	1,800.00	600.00	600.00	1,200.00
30-1-6000-3004	REPAIRS AND MAINTENANCE	13,928.39	150,000.00	6,655.88	6,792.54	143,207.46
30-1-6000-3010	CONTRACT/TESTING SERVICES	439.36	7,000.00	547.80	547.80	6,452.20
30-1-6000-3015	ENGINEERING	0	5,000.00	0	0	5,000.00
30-1-6000-5100	ELECTRICAL SERVICE	202.77	3,500.00	598.86	915.01	2,584.99
30-1-6000-5203	TELECOMMUNICATIONS	209.66	2,000.00	131.70	410.79	1,589.21
30-1-6000-5309	PROPERTY INSURANCE	0	9,342.00	0	11,183.00	-1,841.00
30-1-6000-5408	VEHICLE & EQUIP. MAINTENANCE	1,599.85	4,500.00	8.18	29.17	4,470.83
30-1-6000-5411	FUEL EXPENSE	302.66	5,000.00	479.30	479.30	4,520.70
30-1-6000-5413	VA DEPT OF HEALTH FEES	0	8,000.00	0	7,842.00	158.00
30-1-6000-5504	TRAVEL - MEETINGS/EDUCATION	0	2,000.00	110.00	610.00	1,390.00
30-1-6000-5700	WATER TANK MAINTENANCE	0	90,000.00	0	77,943.41	12,056.59
30-1-6000-5804	DEPARTMENTAL SUPPLIES	0	200.00	0	0	200.00
30-1-6000-5805	SAFETY/PROTECTIVE EQUIP.	0	600.00	0	0	600.00
30-1-6000-5807	NORTHSIDE INFRASTRUCTURE	0	4,450,000.00	3,566.31	21,466.31	4,428,533.69
30-1-6000-5897	AMERICAN RESCUE PLAN ACT EXPENSES	458,427.32	0.00	0	0	0.00
30-1-6000-7009	CAPITAL OUTLAY	0	1,250,000.00	33,440.40	33,440.40	1,216,559.60
30-1-6000-7050	WATER PURCHASES - RRSA	105,255.12	1,300,000.00	0	111,597.14	1,188,402.86
30-1-6000-7804	DEBT SERVICE	0	352,519.00	0	454,211.36	-101,692.36
	6000 WATER DISTRIBUTION SYSTEMS	594,178.92	7,905,439.00	72,878.61	777,526.88	7,127,912.12
30-1-6040-8600	TRANSFER TO OTHER FUNDS	0	81,250.00	0	0	81,250.00
	6040 Total	0.00	81,250.00	0.00	0.00	81,250.00

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30-1-6050-0000	SEWER COLLECTION SYSTEM	0	0	0	0	0
30-1-6050-1000	SALARIES	15,117.48	158,686.00	18,664.44	30,730.67	127,955.33
30-1-6050-1002	SALARIES - OVERTIME	613.60	9,000.00	475.68	779.72	8,220.28
30-1-6050-2001	FICA	1,189.97	12,828.00	1,564.71	2,491.03	10,336.97
30-1-6050-2003	RETIREMENT	1,932.30	33,816.00	3,128.87	6,035.27	27,780.73
30-1-6050-2005	MEDICAL PLANS	2,226.28	32,172.00	3,928.70	8,128.42	24,043.58
30-1-6050-2006	GROUP LIFE INSURANCE	73.14	2,079.00	162.49	316.70	1,762.30
30-1-6050-2007	DISABILITY INSURANCE	141.84	530.00	0	86.96	443.04
30-1-6050-2009	UNEMPLOYMENT INSURANCE	0	30.00	0	0.45	29.55
30-1-6050-2010	WORKERS COMPENSATION	0	2,191.00	0	2,191.00	0.00
30-1-6050-2012	UNIFORMS	0	1,600.00	400.00	400.00	1,200.00
30-1-6050-2013	CLOTHING ALLOWANCE	0	1,800.00	1,200.00	1,200.00	600.00
30-1-6050-3004	REPAIRS & MAINTENANCE	15,651.84	125,000.00	2,043.73	11,369.55	113,630.45
30-1-6050-3015	ENGINEERING	0	20,000.00	0	0	20,000.00
30-1-6050-5100	ELECTRICAL SERVICE	1,988.63	35,000.00	1,586.71	2,670.89	32,329.11
30-1-6050-5203	TELECOMMUNICATIONS	40.01	500.00	0	0	500.00
30-1-6050-5309	PROPERTY INSURANCE	0	8,112.00	0	7,962.00	150.00
30-1-6050-5408	VEHICLE & EQUIP. MAINTENANCE	3,126.04	25,000.00	160.00	856.33	24,143.67
30-1-6050-5411	FUEL EXPENSE	828.19	10,000.00	1,312.83	1,312.83	8,687.17
30-1-6050-5504	TRAVEL - MEETINGS/EDUCATION	0	5,000.00	0	0	5,000.00
30-1-6050-5804	DEPARTMENTAL SUPPLIES	0	200.00	0	0	200.00
30-1-6050-5805	SAFETY/PROTECTIVE EQUIP.	0	600.00	0	0	600.00
30-1-6050-5806	NORTHEAST SEWER PROJECT	2,873.04	0.00	0	0	0.00
30-1-6050-7009	CAPITAL OUTLAY	59,605.00	7,765,903.00	111,825.00	111,825.00	7,654,078.00
30-1-6050-7804	DEBT SERVICE	0	550,784.00	0	0.00	550,784.00
	6050 SEWER COLLECTION SYSTEM	105,407.36	8,800,831.00	146,453.16	188,356.82	8,612,474.18
30-1-6940-8600	TRANSFER TO OTHER FUNDS	0	81,250.00	0	0	81,250.00
	6940 Total	0.00	81,250.00	0.00	0.00	81,250.00

INCOME/EXPENSE REPORT

AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
30-1-7000-0000	WASTEWATER TREATMENT PLANT	0	0	0	0	0
30-1-7000-1000	SALARIES	34,035.95	349,847.00	36,334.95	59,729.42	290,117.58
30-1-7000-1002	SALARIES - OVERTIME	236.44	2,000.00	255.44	255.44	1,744.56
30-1-7000-1004	SALARIES - PART TIME	506.09	11,000.00	506.09	1,012.18	9,987.82
30-1-7000-2001	FICA	2,646.63	27,758.00	2,956.90	4,777.25	22,980.75
30-1-7000-2003	RETIREMENT	4,735.97	74,552.00	5,994.01	11,666.46	62,885.54
30-1-7000-2005	MEDICAL PLANS	3,971.36	40,034.00	4,490.46	8,980.92	31,053.08
30-1-7000-2006	GROUP LIFE INSURANCE	164.63	4,583.00	309.66	609.46	3,973.54
30-1-7000-2007	DISABILITY INSURANCE	367.05	1,600.00	0	121.76	1,478.24
30-1-7000-2009	UNEMPLOYMENT INSURANCE	0	80.00	0.51	1.02	78.98
30-1-7000-2010	WORKERS COMPENSATION	0	4,280.00	0	4,430.00	-150.00
30-1-7000-2012	UNIFORMS	0	300.00	400.00	400.00	-100.00
30-1-7000-2013	CLOTHING ALLOWANCE	0	2,400.00	1,200.00	1,200.00	1,200.00
30-1-7000-3004	REPAIRS & MAINTENANCE	690.84	175,000.00	15,517.83	15,553.72	159,446.28
30-1-7000-3010	CONTRACT/TESTING SERVICES	3,047.00	35,000.00	6,136.12	6,136.12	28,863.88
30-1-7000-3012	LEGAL EXPENSES	0	20,000.00	0	0	20,000.00
30-1-7000-3015	ENGINEERING	0	50,000.00	0	0	50,000.00
30-1-7000-5100	ELECTRICAL SERVICE	7,965.15	130,000.00	8,925.59	17,463.95	112,536.05
30-1-7000-5203	TELECOMMUNICATIONS	238.20	3,950.00	310.65	634.93	3,315.07
30-1-7000-5309	PROPERTY INSURANCE	0	10,718.00	0	10,718.00	0.00
30-1-7000-5405	CLEANING & JANITORIAL	0	500.00	0	0	500.00
30-1-7000-5408	VEHICLE & EQUIP. MAINTENANCE	482.00	5,000.00	38.37	38.37	4,961.63
30-1-7000-5411	FUEL EXPENSE	83.98	15,000.00	3,147.93	3,147.93	11,852.07
30-1-7000-5413	DEQ FEES	0	25,000.00	0	0	25,000.00
30-1-7000-5415	CHEMICALS	0	22,000.00	0	0	22,000.00
30-1-7000-5416	LAB SUPPLIES	782.20	12,000.00	0	0	12,000.00
30-1-7000-5419	DISPOSAL EXPENSE	1,405.98	60,000.00	4,345.24	4,345.24	55,654.76
30-1-7000-5504	TRAVEL - MEETINGS/EDUCATION	390.70	10,000.00	1,749.77	1,749.77	8,250.23
30-1-7000-5804	DEPARTMENTAL SUPPLIES	318.42	2,000.00	0	0	2,000.00
30-1-7000-5805	SAFETY/PROTECTIVE EQUIP.	0	2,000.00	0	0	2,000.00
30-1-7000-7009	CAPITAL OUTLAY	0	207,000.00	0	0	207,000.00
30-1-7000-7804	DEBT SERVICE	0	119,428.00	0	0.00	119,428.00
	7000 WASTEWATER TREATMENT PLANT	62,068.59	1,423,030.00	92,619.52	152,971.94	1,270,058.06
	WATER & SEWER FUND Expenditure Totals	761,654.87	18,291,800.00	311,951.29	1,118,855.64	17,172,944.36

INCOME/EXPENSE REPORT
AUGUST 2025

Account Id	Account Description	Prior Rev/Expd	Anticipated/Budgeted	Current Rev/Expd	YTD Rev/Expd	Balance/Excess/Deficit
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Items for Approval
South Hill Town Council Meeting
September 8, 2025

1. Town Manager Report
 - a. New Website Presentation
2. Director of Municipal Services Report
 - a. Alpine-Thompson Waterline Project

Agenda Item A

To: Mayor and Town Council
From: Director of Municipal Services
Date: September 2, 2025
Re: Alpine Thompson Waterline Project

On September 3, 2025, the Town received sealed bids for the Alpine Thompson Waterline Project. Haymes Brothers submitted the low bid for providing the labor and materials for the Alpine Thompson Waterline Project per advertised Invitation for Bid. Bids are quantity priced to cover labor and materials, and installation of the new water lines.

The Bids received were as follows:

The Total Base Bid by Haymes Brothers was \$ 2,277,700.00

The Total Base Bid by J Harmon Saunders Construction was \$ 3,000,000.00

Recommended Motion:
I move to award the Alpine Thompson Waterline to Haymes Brothers as submitted by sealed bids on September 3, 2025, in the amount of \$2,277,700.00, and to authorize the Town Manager or her designee to sign all of the necessary paperwork to complete this project.

Reports to Accept as Presented

South Hill Town Council Meeting

September 8, 2025

1. Police Report
2. Municipal Services Report
3. Parks, Facilities, and Grounds Report
4. Code Compliance Report
 - a. Monthly Report
 - b. Dilapidated Properties
5. Business Development Report
6. Human Resources Report



South Hill Police Department

103 S. Brunswick Avenue
South Hill, Virginia 23970



Greg Geist, Chief of Police

Police Report August 2025

Activity:

	Aug 25	Aug 24	Jul 25
• Traffic Stops	196	142	231
• Traffic Summons Issued	103	107	120
• DUI Arrests	7	4	5
• Reportable/Non-Reportable Vehicle Crashes	26	22	28

Criminal Reports:

○ Larcenies Reported	14	21	10
○ Larcenies Cleared	7	12	7
○ Assaults Reported	3	7	7
○ Assaults Cleared	3	7	6
○ Murders	0	0	0
○ Clear	0	0	0
○ Break Ins Reported	0	2	0
○ Break Ins Cleared	0	1	0
○ Rapes Reported	1	0	1
○ Rapes Cleared	0	0	0
○ Robberies (Attempts) Reported	0	0	0
○ Robberies Cleared	0	0	0
○ Arsons Reported	0	0	0
○ Arsons Cleared	0	0	0



434-447-3104

Service



Honor



434-955-2101

Pride

Dedication

○ All Other Reportable Offenses	32	37	32
○ All Other Reportable Offenses Cleared	21	39	29

	Aug 25	Aug 24	Jul 25
• Alarms	32	22	24
• Animal Complaints	9	15	9
• Disturbance Calls	25	21	33
• Police Escorts Business/Funeral	10	22	11
• 911 Hang Up Calls/Open Lines	26	39	32
• Vehicle Unlockings	31	57	34
• Vandalisms	5	4	2
• All Other Calls for Service	570	1107	568
• Total Calls for Service	732	1287	713
• Property Reported Stolen	\$10239	\$21893	\$3124
• Property Recovered	\$9179	\$5692	\$3124

Miscellaneous:

• Court	12	26	30
• Training Hours	77	64	134
• Warrants Issued/Served	43	59	62
• Inoperative Vehicles Tagged	7	4	24
• Inoperative vehicles Tagged YTD	64	14	58

Administrative News

The following completed various trainings:

- Chief Greg Geist – FBINAA National Annual Training Conference and Exhibition – Baltimore MD
- Officer Bailey Ross – Criminal Patrol/Drug Interdiction – Training Academy Lynchburg
- Sgt. Paul Jones – Cops and Cars: Changing the Training Paradigm -online
- Det. Amanda Parker – Security & Privacy General; Sgt. Ryan Mills – Security & Privacy General and VCIN Full Access Recertification; Officer Heather McCall – Security & Privacy General and VCIN Full Access Recertification; Cpl. Cameron Waters – Security & Privacy General ; Officer Mike Dailey – Security & Privacy General and VCIN Full Access Recertification– online
- Donna Burch – DMV Law Enforcement Distribution Workshop – virtual

The Department is compliant with ESAC (Federal Asset Forfeiture Report).

Officer Evan Bias resigned effective August 25, 2025.

Agenda Item A

To: Mayor and Town Council
From: Director of Municipal Services
Date: September 8, 2025
Re: Municipal Services Projects

The public works crews have been busy installing new water services to recently installed water lines. The crews have completed the installations on Dogwood, and Tanglewood. The next water services are Forest Lane, followed by Forest hill Drive, and then Goodes Ferry. The conversion to the new waterline takes time, as other maintenance/emergencies override planned activities.

Several utility projects are advertised with bid due within the next thirty days:

- Benton Street stormwater project, project slated to start mid-September.
- Northeast Waterline- Thompson Street/Alpine Lane to North Mecklenburg Avenue, bids due September 3.
- Sycamore/Howerton water and sewer project, bids due October 1.
- Whittle's Mill powerhouse removal, project slated to begin mid-September.
- Circle Drive waterline, project slated to start mid-September.

The Wastewater Plant staff has requested and the State DEQ granted the elimination of copper testing at the WWTP. Multiple testing and analysis by an outside firm assisted the Town in a positive request to eliminate this parameter from the Town's regimented testing schedule.

There are several projects that are in the final stages of engineering that will be moving into the easement acquisition stage soon.

This item is for Council information only. No action is required.

Agenda Item A

To: Mayor and Town Council
From: Parks/Facilities
Date: September 8, 2025
Re: Monthly Update

- We have received our estimate from Cunningham Recreation to repair the playground surfacing after the fireworks at Centennial Park. The estimate for repair is around \$6,000 and can be done in minimal time once it is scheduled.
- The new basketball courts lighting project at Parker Park is scheduled to begin with delivery of equipment on October 27th. We have very detailed plans for the project and we are moving forward.
- Southern Air began the installation of the new HVAC system in Town Hall. This should be completed in full by the middle of September. The next step is to renovate the IT wiring throughout the building. A huge thank you goes out to Leanne Feather who is heading up this project with VC3 and working on all IT related issues. This will be a total restoration of what was already present and everything will be safe and up to date.
- The Town Manager, Code Compliance, and I met with Moseley Architects and the bulk of the process of writing a bid proposal for the exterior of Town Hall is close to completion. B&B along with Killian (interior structural/design) are responsible for the interior, Moseley (exterior structural) is responsible for the exterior. This is all being accomplished under the B&B umbrella for procurement purposes. Now all the information has to be combined together into one bid. We are still approximately two months out from putting the project out for bid. This is a slower process than we expected, but it gives us time to complete the IT portion of the project.
- The Parks crew have been incorporating dirt baselines on baseball fields 3&4 as we concluded this is our best option. This brings those two ballfields back to their original design. The fields are ready for fall play and this will simplify things moving forward. They also temporarily repaired the asphalt areas where the trash trucks unload the dumpsters on the softball side. Asphalt throughout the entire older section is showing age and is something that we will need to keep in mind during future planning.
- The Police Station roof has been totally replaced by Howerton and is now under warranty for twenty years. Facilities crew are currently working on repairs on the interior which will include: patching walls, painting, new flooring, and new ceiling. Also Dale Newman has repaired all the electrical wiring and outlets within the affected areas and it now will be safe and up to code. We are trying to do as much as possible in-house for cost purposes because of the planned future move to the new location.

This item is for Council information only. No action is required.

PERMIT AND INSPECTION REPORT FOR : August 2025

	INSPECTIONS	PERMITS	FEEES
BUILDING	20	6	\$682.97
MECHANICAL	14	4	\$358.02
PLUMBING	6	4	\$219.32
ELECTRICAL	18	8	\$322.32
FIRE PROT	2	1	\$61.20
SIGN	1	2	\$387.60
LAND DIST	1	2	\$81.60
TOTALS	62	27	\$2,113.03

RECAP OF EXEMPT PERMITS:

TYPE OF PERMIT	\$ THIS MONTH	\$ YTD
UEZ	\$0.00	\$0.00
REHAB	\$0.00	\$494.88
GENERAL	\$25.50	\$1,752.29

WORK VALUE	\$685,585.10	\$205,466,010.05
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FYTD	Fees	\$473,442.77	Work Value	\$93,142,506.50
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NEW BUSINESSES IN TOWN OF SOUTH HILL

8/1/2025 –8/31/2025

Lake Shop Treasures – 935 W. Atlantic St. – Flea Market Vendor

New Chapter Counseling and Service, LLC – 110 South Hill Ave, Suite 202 –
Counseling Services

SOVA Pools and Spas Supply Co – 120 W Danville St. – Retail

The Grace Group, LLC– 120 S Mecklenburg Ave. – Retail and small meeting
space

Emily John Hair – 216 W Atlantic St. – Hair Salon

Range: First to Last Issue Date Range: 08/01/25 to 08/31/25

**Indicates payment is in batch

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work						PLUMBING	SIGN	
25-00190	08/13/25	078A11-26-004	447 RALEIGH AVE	5,000.00	0	PAID:	0.00	69.36
07/28/25	ROCK RIVER, INC		WIRING	R-5	Res; 1 & 2 Family	0.00	0.00	0.00
wiring for new home						0.00	0.00	
25-00192	08/08/25	078A20-01-008	1556 MONTGOMERY STREET	12,000.00	0	PAID:	0.00	61.20
07/29/25	SHALAG US INC		FIRE ALARM	F-2	Factory & Indust; Low Hazard	0.00	61.20	0.00
Phase 2 of installation of new fire alarm system designed to monitor the fire sprinkler system						0.00	0.00	
25-00195	08/04/25	078A17-A-169	305 PENNINGTON STREET	19,400.00	0	PAID:	0.00	123.42
08/01/25	HOT AND COLD HAPPENINGS LLC					0.00	0.00	123.42
Install heatpump with ductwork						0.00	0.00	
25-00196	08/18/25	078A15-05-2	1122 PLANK RD	135,000.00	0	PAID:	193.88	193.88
08/01/25	SOUTHSIDE OUTREACH GROUP, INC		NEW RESIDENTIAL	R-5	Res; 1 & 2 Family	0.00	0.00	0.00
Construct a 2 bath/2 bed house						0.00	0.00	
25-00199	08/12/25	097000-A-023F	106 BETTY LANE	23,000.00	0	PAID:	137.70	137.70
08/04/25	WINSTEAD KRISTAL V		ENCAPSULATE CRA	R-5	Res; 1 & 2 Family	0.00	0.00	0.00
Crawlspace Encapsulation						0.00	0.00	
25-00200	08/12/25	078A06-19-010	201 PEACH STREET	23,000.00	0	PAID:	137.70	137.70
08/04/25	TAYLOR REVOCABLE TRUST		ENCAPSULATE CRA	R-5	Res; 1 & 2 Family	0.00	0.00	0.00
Crawlspace encapsulation						0.00	0.00	
25-00201	08/06/25	078A17-A-010	516 WEST ATLANTIC STREET	10,000.00	0	PAID:	0.00	51.00
08/05/25	SOUTH HILL MEDICAL BUILDING LC		WIRING	I-2	Institutional; Medical, Nursin	0.00	0.00	0.00
Electrical for remodel						0.00	0.00	
25-00202	08/06/25	078A12-A-085	410 NORTH THOMAS STREET	5,000.00	0	PAID:	0.00	25.50
08/06/25	DELBOSQUE, JIMMY & ANNETTE		WIRING	U	Util & Misc; Acc & Misc Buildi	0.00	0.00	0.00
Electrical for shed						0.00	0.00	
25-00203	08/07/25	078A17-A-065	229 WEST DANVILLE STREET	450.00	0	PAID:	0.00	30.60
08/06/25	WINDY HILLS PROPERTY LLC		SIGN INSTALL	M	Mercantile	0.00	0.00	0.00
42 x 60 sign install						0.00	30.60	

September 2, 2025
08:30 AM

TOWN OF SOUTH HILL
Permit Fee Report by Permit No

Page No: 2

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
25-00205	08/07/25	078A13-02-005E	823 NORTH MECKLENBURG AVENUE	1,000.00	0	PAID:	0.00	0.00	25.50
08/07/25	SOUTHSIDE COMMUNITY SERVI		PLUMBING REMOD B	Business	0.00		0.00	0.00	0.00
Install lift station							25.50	0.00	
25-00206	08/07/25	078A13-02-005E	823 NORTH MECKLENBURG AVENUE	500.00	0	PAID:	0.00	25.50	25.50
08/07/25	SOUTHSIDE COMMUNITY SERVI		WIRING B	Business	0.00		0.00	0.00	0.00
wiring panel box for lift station							0.00	0.00	
25-00207	08/07/25	078A20-01-008	1556 MONTGOMERY STREET	30,000.00	0	PAID:	0.00	0.00	357.00
08/07/25	SHALAG US INC		SIGN INSTALL F-2	Factory & Indust; Low Hazard	0.00		0.00	0.00	0.00
Install signs for shalag							0.00	357.00	
25-00210	08/13/25	078A11-26-005	431 RALEIGH AVE	8,000.00	0	PAID:	0.00	84.66	84.66
08/12/25	ROCK RIVER, INC		WIRING R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Install electrical to single family dwelling							0.00	0.00	
25-00211	08/13/25	078A12-13-002	803 FOREST HILL DRIVE	17,500.00	0	PAID:	109.65	0.00	109.65
08/13/25	BERKOWITZ, IRVING		DECK ADDITION R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Construct a 30' x 10' deck							0.00	0.00	
25-00212	08/18/25	078A11-26-005	431 RALEIGH AVE	6,901.50	0	PAID:	0.00	0.00	84.16
08/14/25	ROCK RIVER, INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Plumbing for new construction							84.16	0.00	
25-00213	08/18/25	078A11-26-004	447 RALEIGH AVE	6,901.50	0	PAID:	0.00	0.00	84.16
08/14/25	ROCK RIVER, INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Plumbing for new home							84.16	0.00	
25-00214	08/15/25	078A11-26-004	447 RALEIGH AVE	10,000.00	0	PAID:	0.00	0.00	107.10
08/15/25	ROCK RIVER, INC		NEW RESIDENTIAL		0.00		0.00	0.00	107.10
Mechanical w/ ductwork for new home							0.00	0.00	
25-00215	08/15/25	078A11-26-005	431 RALEIGH AVE	9,000.00	0	PAID:	0.00	0.00	102.00
08/15/25	ROCK RIVER, INC		NEW RESIDENTIAL R-5	Res; 1 & 2 Family	0.00		0.00	0.00	102.00
Mechanical with ductwork for new home							0.00	0.00	
25-00217	08/21/25	078A25-01-A	1145 EAST ATLANTIC STREET	300,000.00	0	PAID:	0.00	0.00	51.00
08/21/25	30AIP SOUTH HILL, LLC		LAND DISTURBING M	Mercantile	0.00		0.00	51.00	0.00

September 2, 2025
08:30 AM

TOWN OF SOUTH HILL
Permit Fee Report by Permit No

Page No: 3

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume		BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type	Use Type	Additional Cost		FIRE	LAND DISTURB	MECHANICAL
Description of Work							PLUMBING	SIGN	
Demolition of Existing/proposed			Construction of Murphy Gas Station	Convenience Store			0.00	0.00	
25-00218	08/21/25	078A15-A-007A	1256 PLANK ROAD	6,657.10	0	PAID:	73.44	0.00	73.44
08/21/25	OVERHOLT ALMO RAY & KATHERINE H		U	Util & Misc; Acc & Misc Buildi	0.00		0.00	0.00	0.00
Install a 25' x 24 detached garage							0.00	0.00	
25-00219	08/25/25	078A25-01-A	1145 EAST ATLANTIC STREET	4,500.00	0	PAID:	0.00	0.00	25.50
08/22/25	30AIP SOUTH HILL, LLC		HEATPUMP	M Mercantile	0.00		0.00	0.00	25.50
Mechanical work for Murphy's							0.00	0.00	
25-00220	08/25/25	098000-A-009	471 COUNTRY LANE	1,000.00	0	PAID:	0.00	0.00	25.50
08/25/25	CROWDER RACHEL S		WATSEW LATERALS R-5	Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Install water line from house to road							25.50	0.00	
25-00221	08/25/25	078A17-42-004-013	103 SOUTH BRUNSWICK AVENUE	5,000.00	0	WAIVED:	0.00	25.50	25.50
08/25/25	TOWN OF SOUTH HILL		WIRING	B Business	0.00		0.00	0.00	0.00
Rewiring electrical from water damage							0.00	0.00	
25-00223	08/27/25	078A06-18-020	828 BELMONT STREET	8,000.00	0	PAID:	0.00	40.80	40.80
08/27/25	TANNER STEVEN K & MICHELLE G				0.00		0.00	0.00	0.00
Electrical for pool house							0.00	0.00	
25-00224	08/27/25	078A17-46-005	226 FRANKLIN STREET	25,000.00	0	PAID:	30.60	0.00	30.60
08/27/25	FRENCH MAMIE C & FRENCH KEITH		DEMOLITION	R-5 Res; 1 & 2 Family	0.00		0.00	0.00	0.00
Demolish burned house							0.00	0.00	
25-00225	08/27/25	078A17-46-005	226 FRANKLIN STREET	10,000.00	0	PAID:	0.00	0.00	30.60
08/27/25	FRENCH MAMIE C & FRENCH KEITH		LAND DISTURBING		0.00		0.00	30.60	0.00
Clear land from demo of burned house							0.00	0.00	
25-00226	08/27/25	078A18-23-B-005	720 HOLMES STREET	2,775.00	0	PAID:	0.00	25.50	25.50
08/27/25	GILLIAM ROLINDA A & GILLIAM KARO F		WIRING		0.00		0.00	0.00	0.00
Installation of 3 GFCI outlets to support 2 sump pumps and 1 dehumidifie							0.00	0.00	

Permit No	Issue Date	Insrt/Dc-Blk/Lot	Property Location	Alteration Cost	New Volume	BUILDING	ELECTRICAL	TOTAL
App Date	Owner Name		Work Type		Additional Cost	FIRE	LAND DISTURB	MECHANICAL
Description of Work			Use Type			PLUMBING	SIGN	
Grand Totals:				685,585.10	0	PAID:	682.97	2,113.03
						0.00	61.20	358.02
							219.32	
						WAIVED:	0.00	25.50
							0.00	0.00
							0.00	
					PERMIT COUNT:	6	8	27
						1	2	4
						4	2	

*NOTE: This report contains only PAID & WAIVED fees.

Range: First to Last			Range of Building Codes: First to Last				
Activity Date Range: 08/01/25 to 08/31/25			Activity Type Range: First to Last				
Application Id	Insrt/Dc-Blk/Lot	Inspector	Property Location	Owner Name	Phone	Permit No	
Building Code	Activity Type		Date Start Time End Time	Actual Time Status			
5922	097000-13-001		260 BUTTS STREET	MICROSOFT CORPORATION		24-00091	
BUILDING	FOUNDATION INS		08/05/25	PASS			
BUILDING	ELE ROUGH IN		08/15/25	PASS			
BUILDING	ELE ROUGH IN		08/18/25	PASS			
5951	097000-13-001		260 BUTTS ST	MICROSOFT CORPORATION		24-00120	
ELECTRICAL	ELE ROUGH IN		08/05/25	PASS			
6008	097000-13-001		260 BUTTS ST	MICROSOFT CORPORATION		24-00180	
FIRE	FLUSH TEST		08/04/25	PASS			
FIRE	FLUSH TEST		08/05/25	PASS			
6189	078A20-01-008		1556 MONTGOMERY STREET	SHALAG US INC		24-00361	
BUILDING	FRAMING INS		08/21/25	PASS			
6211	078A11-04-015		1100 W ATLANTIC ST	NEWMAN HERBERT W SR RESIDUARY TRUST		25-00014	
LAND DISTURB	FINAL INSPECTIO		08/05/25	PASS			
6226	078A11-04-015		1100 W. ATLANTIC ST	2075 INVESTMENTS, LLC		25-00029	
BUILDING	FINAL INSPECTIO		08/05/25	PASS			
6227	078A20-01-008		1556 MONTGOMERY STREET	COKER & ASSOCIATES OF SOUTH CAROLIN		25-00030	
MECHANICAL	MECH ROUGH IN		08/21/25	PASS			
6229	078A06-19-024		1555 VALLEY ROAD	ARTHUR L MICHAEL JR & ARTHUR LISA C		25-00032	
BUILDING	FINAL INSPECTIO		08/01/25	PASS			
6230	078A06-19-024		1555 VALLEY ROAD	ARTHUR L MICHAEL JR & ARTHUR LISA C		25-00033	
ELECTRICAL	ELEC FINAL		08/01/25	PASS			
6256	078A13-02-005C		841,843,845,847,849 N MECK AVE	PREMIER DEVELOPERS LLC		25-00058	
BUILDING	FINAL INSPECTIO		08/27/25	PASS			
6257	078A23-A-013		1126 GOODES FERRY ROAD	TYLER BARBARA J		25-00059	
BUILDING	FINAL INSPECTIO		08/08/25	PASS			

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6258 ELECTRICAL ELECTRICAL	078A21-A-007 ELE-METER BASE TEMPORARY CO		1321 WEST DANVILLE STREET 08/12/25 08/12/25			BIGGS DAVID K & PASS PASS	KAC INVESTMENTS LL		25-00060
6265 ELECTRICAL	078A13-02-005C ELEC FINAL		841,843,845 & 847 N MECKLENBUR 08/27/25			PREMIER DEVELOPERS LLC PASS			25-00067
6266 PLUMBING	078A13-02-005C FINAL INSPECTIO		841,843,845 & 847 N MECKLENBUR 08/27/25			PREMIER DEVELOPERS LLC PASS			25-00068
6267 MECHANICAL	078A13-02-005C FINAL INSPECTIO		841,843,845 & 847 N MECKLENBUR 08/27/25			PREMIER DEVELOPERS LLC PASS			25-00069
6277 PLUMBING	078A11-28-002 PLB FINAL		1100 W ATLANTIC ST 08/05/25			RHETSON CAPITAL LLC PASS			25-00079
6285 ELECTRICAL	078A20-01-008 ELE ROUGH IN		1556 MONTGOMERY STREET 08/21/25			SHALAG US INC PASS			25-00087
6298 BUILDING BUILDING	078A11-26-004 FRAMING INS INSULATION INS		447 RALEIGH AVE 08/14/25 08/19/25			ROCK RIVER, INC PASS PASS			25-00100
6299 BUILDING BUILDING	078A11-26-005 FRAMING INS INSULATION INS		431 RALEIGH AVE 08/14/25 08/19/25			ROCK RIVER, INC PASS PASS			25-00101
6304 ELECTRICAL	078A25-05-A1 ELE ROUGH IN		315 FURR STREET 08/25/25			WAL-MART REAL ESTATE BUSINESS TRUST PASS			25-00106
6305 SIGN	078A11-28-001 FINAL INSPECTIO		1100 W ATLANTIC ST. 08/05/25			2075 INVESTMENTS, LLC PASS			25-00107
6308 PLUMBING	078A23-A-013 PLB FINAL		1126 GOODES FERRY ROAD 08/08/25			TYLER BARBARA J PASS			25-00110
6309 ELECTRICAL	078A23-A-013 ELEC FINAL		1126 GOODES FERRY ROAD 08/08/25			TYLER BARBARA J PASS			25-00111

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6311 BUILDING	078A06-19-008 FOOTING INS		123 HOLLYDALE LANE 08/26/25			GASKINS ANTHONY AND EMELITA GASKINS PASS			25-00113
6318 BUILDING BUILDING	078A08-07-002 FOUNDATION INS FOOTING INS		210 TUNSTALL ROAD 08/18/25 08/25/25			MICROSOFT CORPORATION PASS PASS			25-00119
6322 MECHANICAL	078A11-28-001 FINAL INSPECTIO		1100 W ATLANTIC ST. 08/05/25			2075 INVESTMENTS, LLC PASS			25-00123
6326 MECHANICAL	078A16-01-018 FINAL INSPECTIO		226 SMITH STREET 08/26/25			SUPERIOR INVESTMENTS INC PASS			25-00127
6327 MECHANICAL	078A16-01-018 FINAL INSPECTIO		228 SMITH STREET 08/26/25			SUPERIOR INVESTMENTS INC PASS			25-00128
6328 MECHANICAL	078A16-01-018 FINAL INSPECTIO		230 SMITH STREET 08/26/25			SUPERIOR INVESTMENTS INC PASS			25-00129
6329 MECHANICAL	078A16-01-018 FINAL INSPECTIO		232 SMITH STREET 08/26/25			SUPERIOR INVESTMENTS INC PASS			25-00130
6330 MECHANICAL	078A16-01-018 FINAL INSPECTIO		234 SMITH STREET 08/26/25			SUPERIOR INVESTMENTS INC PASS			25-00131
6331 MECHANICAL	078A16-01-018 FINAL INSPECTIO		236 SMITH STREET 08/26/25			SUPERIOR INVESTMENTS INC PASS			25-00132
6333 ELECTRICAL	098000-A-005B ELE METER BASE		860 COUNTRY LN. 08/28/25			FREEMAN COMPANIES, LLC PASS			25-00134
6345 ELECTRICAL	078A11-28-001 ELEC FINAL		1100 W ATLANTIC ST. 08/05/25			2075 INVESTMENTS, LLC PASS			25-00146
6350 BUILDING	078A17-38-001A ROOF INSPECTION		314 SOUTH HILL AVENUE 08/06/25			L & D ENTERPRISE INC PASS			25-00151
6369 MECHANICAL	078A21-A-007 GAS LINE		1321 WEST DANVILLE STREET 08/05/25			BIGGS DAVID K & KAC INVESTMENTS LL PASS			25-00170

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6372 BUILDING	078A12-41-A FRAMING INS		704 NORTH LUNENBURG AVENUE 08/26/25			HAWTHORNE JAMES H & HAWTHORNE KAROL PASS			25-00173
6376 BUILDING	078A17-42-004-013 FINAL INSPECTIO		103 SOUTH BRUNSWICK AVENUE 08/18/25			TOWN OF SOUTH HILL PASS			25-00177
6379 ELECTRICAL	078A17-23-I-005 ELEC FINAL		706 ROBERTSON STREET 08/05/25			ALLEN SAMUEL H JR PASS			25-00180
6380 MECHANICAL	078A23-A-013 FINAL INSPECTIO		1126 GOODES FERRY ROAD 08/08/25			TYLER BARBARA J PASS			25-00181
6386 BUILDING	078A17-A-109 FINAL INSPECTIO		110 EAST DANVILLE STREET 08/06/25			TOWN OF SOUTH HILL PASS			25-00187
6388 ELECTRICAL	078A18-02-085 ELEC FINAL		405 WINDSOR STREET 08/12/25			JEFFREYS KATHY L PASS			25-00189
6389 ELECTRICAL ELECTRICAL	078A11-26-004 ELE-METER BASE ELE ROUGH IN		447 RALEIGH AVE 08/14/25 08/14/25			ROCK RIVER, INC PASS PASS			25-00190
6394 MECHANICAL	078A17-A-169 FINAL INSPECTIO		305 PENNINGTON STREET 08/19/25			HOT AND COLD HAPPENINGS LLC PASS			25-00195
6400 ELECTRICAL	078A17-A-010 ELE ROUGH IN		516 WEST ATLANTIC STREET 08/18/25			SOUTH HILL MEDICAL BUILDING LC PASS			25-00201
6409 ELECTRICAL ELECTRICAL	078A11-26-005 ELE ROUGH IN ELE-METER BASE		431 RALEIGH AVE 08/14/25 08/14/25			ROCK RIVER, INC PASS PASS			25-00210
6410 BUILDING	078A12-13-002 FOOTING INS		803 FOREST HILL DRIVE 08/25/25			BERKOWITZ, IRVING PASS			25-00211
6411 PLUMBING	078A11-26-005 PLB ROUGH IN		431 RALEIGH AVE 08/14/25			ROCK RIVER, INC PASS			25-00212

Application Id Building Code	Insrt/Dc-Blk/Lot Activity Type	Inspector	Property Location Date	Start Time	End Time	Owner Name Actual Time	Status	Phone	Permit No
6412 PLUMBING	078A11-26-004 PLB ROUGH IN		447 RALEIGH AVE 08/14/25			ROCK RIVER, INC	PASS		25-00213
6413 MECHANICAL	078A11-26-004 MECH ROUGH IN		447 RALEIGH AVE 08/14/25			ROCK RIVER, INC	PASS		25-00214
6414 MECHANICAL	078A11-26-005 MECH ROUGH IN		431 RALEIGH AVE 08/14/25			ROCK RIVER, INC	PASS		25-00215
6419 PLUMBING	098000-A-009 PLB FINAL		471 COUNTRY LANE 08/25/25			CROWDER RACHEL S	PASS		25-00220
6420 ELECTRICAL	078A17-42-004-013 ELE ROUGH IN		103 SOUTH BRUNSWICK AVENUE 08/26/25			TOWN OF SOUTH HILL	PASS		25-00221

DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
416 North Mecklenburg Avenue	House/Smith	rot, peeling paint, damaged rain gutters	08/2025	09/2025	NO	OWNER OCCUPIED
911 East Atlantic Street	Days Inn	electrical and plumbing issues Hotel has been shut down for repairs	07/2025	09/2025	YES	HOTEL
1287 West Danville Street	R. Thomas	roof, chimney, rotting woodwork, foundation masonry	07/2025	09/2025	YES	IN COURT
513 North Mecklenburg Avenue	Crutchfield	rot in fascia and windows	07/2025	10/2025	YES	RENTAL
202 Windsor Street	D. Helms	fascia, porch ceiling, porch columns	07/2025	09/2025	NO	OWNER OCCUPIED
416 Fairview Avenue	R. & A. Soyars	overgrowth, carport, trash/debris	07/2025	09/2025	NO	RENTAL
701 Virginia Street	Revis	rot in fascia and windows	06/2025	09/2025	YES	DECEASED OWNER NO WILL
104 East Virginia Street	S. & M. Townes	rot in fascia and windows, broken windows, fallen gutters	08/2025	09/2025	YES	RENTAL
326 West Atlantic Street	W. Hines; SOLD	collapsed roof, siding, fascia, rake boards, door & window woodwork	06/2025	09/2025	YES	FOR SALE
904 West Main Street	A. Harris & Others	rot in porch, fascia and windows. Roof issues.	08/2025	10/2025	YES	RENTAL
228 Clay Street	C. Purcell	rot in porch, fascia and windows, broken windows, missing siding	07/2025	09/2025	YES	RENTAL
211 East Atlantic Street	P. Duffer	painting windows/scraping paint	08/2025	10/2025	YES	RENTAL
400 Goodes Ferry Road	P. Duffer	rot in fascia and windows, peeling paint	08/2025	10/2025	NO	OWNER OCCUPIED
402 Goodes Ferry Road	P. Duffer	rot in fascia and windows, peeling paint	08/2025	10/2025	YES	RENTAL
315 West Danville Street	P. Duffer	building posted as unsafe	08/2025	10/2025	YES	RENTAL
1214 Plank Road	P. Duffer/Lake Gaston Soccer Association, Inc.	rot, front porch foundation, roof, unstable structure	08/2025	10/2025	YES	RENTAL
901 Goodes Ferry Road	W. Rook	siding and paint, roof, fascia, rake board, chimney	05/2025	09/2025	YES	RENTAL
510 Moseley Lane	B. Ashworth; sold	over grown lot, peeling paint, broken windows, wood rot	06/2025	09/2025	NO	OWNER OCCUPIED
110 North Mecklenburg Avenue	Brown's Home Rentals LLC	peeling paint, damaged awning covers	07/2025	09/2025	YES	FOR SALE
704 Robertson Street	S. Allen	peeling paint, rot in fascia and windows	08/2025	10/2025	NO	RENTAL
706 Robertson Street	S. Allen	peeling paint, rot in fascia and windows	08/2025	10/2025	NO	RENTAL
103 West Third Street	S. Allen	peeling paint, rot in fascia and windows	08/2025	10/2025	NO	RENTAL
101 West Third Street	S. Allen	peeling paint, rot in fascia and windows	08/2025	10/2025	NO	RENTAL
110 East Third Street	S. Allen	peeling paint, rot in fascia and windows	08/2025	10/2025	YES	RENTAL
108/110 East Second Street	S. Allen	peeling paint, rot in fascia and windows	08/2025	10/2025	NO	RENTAL
106 East Second Street	S. Allen	peeling paint, rot in fascia and windows	08/2025	10/2025	NO	RENTAL
456 Old Hwy 58	W. Thomas	roof, rot and paint, overgrowth	08/2025	10/2025	YES	MULTIPLE HEIR
212 Windsor Street	B. Jeffries	overgrowth, trash and debris, porsh, trim and shutters	08/2025	10/2025	YES	RENTAL
509 Pleasant Street	M. Schooler; foreclosure	tarp on roof, rot in fascia and windows, peeling paint	08/2025	10/2025	YES	RENTAL
1225 Plank Road	P. Duffer	broken windows, wood rot, porch damage, roof issues, peeling paint	08/2025	10/2025	YES	RENTAL
1217 Plank Road	P. Duffer	broken windows, peeling paint	08/2025	10/2025	YES	RENTAL
1003 Plank Road	Plank Property, LLC	peeling paint	07/2025	09/2025	NO	NEWMART BUILDERS
703 North Mecklenburg Avenue	Rainey	peeling paint	07/2025	09/2025	NO	OWNER OCCUPIED
909 Plank Road	Windy Hills Property; J. Hayes	peeling paint	07/2025	09/2025	YES	RENTAL WAREHOUSE
210 Park Lane	Taylor	Peeling paint, rotten wood, damaged chimneys	04/2025	09/2025	NO	VACANT
800 Goodes Ferry	S&S Mecklenburg	rusty water tanks, collapsed roof on out buildings	07/2025	09/2025	NO	OLD BGF BUILDING
509 North Mecklenburg	Hope Estates	Damaged block foundation, peeling paint, rust/corrosion	08/2025	10/2025	NO	RENTAL
103 North West Street	ELDAGBEAR LLC	tarp on roof, rot in fascia and windows, peeling paint	06/2025	09/2025	NO	RENTAL
209 East Atlantic	J. Stanley	Rotten wood, peeling paint	08/2025	10/2025	NO	RENTAL
1524 West Danville	J. Stanley	Rotten wood, peeling paint, broken windows	08/2025	10/2025	YES	COMMERCIAL BUILDING
804 Plank Road	AMN Rentals	Broken windows, peeling paint, rotten wood	06/2025	09/2025	NO	RENTAL
914 West Main	W. Tisdale	Peeling paint, rotten wood	06/2025	09/2025	NO	OWNER OCCUPIED
808A West Main	R. Walker	Peeling paint, rotten wood	06/2025	09/2025	NO	OWNER OCCUPIED
817 West Danville	Intrepid Ventures LLC	Peeling paint, rotten wood	07/2025	10/2025	NO	PATIENT TRANSPORT
881 Powell Drive	Cig 48 Pinewwod LLC	Stairs collapsing, paint, missing fascia	07/2025	10/2025	NO	RENTAL

DILAPIDATED PROPERTY LISTING

ADDRESS	OWNER	DESCRIPTION	LAST CONTACT	FOLLOW UP	VACANT (Y/N)	RENTER OR OWNER OCCUPIED
625 West Danville	M. Luddy	Paint, open brick	07/2025	10/2025	NO	OWNER OCCUPIED
As of August 2025						
SECTION 106 UNSAFE STRUCTURES OR STRUCTURES UNFIT FOR HUMAN OCCUPANCY						
106.3.1 Vacating unsafe structure. If the code official determines there is actual and immediate danger to the occupants or public, or when life is endangered by the occupancy of an unsafe structure, the code official shall be authorized to order the occupants to immediately vacate the unsafe structure.						
106.8 Emergency repairs and demolition.						

Completed Dilapidated Properties

Program Start Date: 4-16-2016

<i>Address</i>	<i>Owner</i>	<i>Notes</i>
412 South Hill Avenue	Twanda Feggins Walker	House removed/Lot cleared
207 North Mecklenburg Avenue	Debra Jeffries	House removed/Lot cleared
304 North Lunenburg Avenue	Charles Crowder/Joanne Bacon	Singlewide removed/Lot cleared
115 Coleman Lane	Stanley T Baskerville	House removed/Lot cleared
215 Dortch Lane	Roger & Patsy Poythress	House painted
1109 Halifax Street	Ola M Holmes Life Est	House removed/Lot cleared
1108 Halifax Street	Earnestine Hart	House removed/Lot cleared
209 East Atlantic Street	Judith Stanley	House painted
106 North Matthews Street	W O Hines	House removed/Lot cleared
635 West Virginia Street	G Rowley & Mary E Ferguson	House removed/Lot cleared
510 Ridgewood Avenue	Allen Lambert & Others	House repaired/Lot cleaned
103 East Third Street	Sam Allen	House repaired
802 West Atlantic Street	William Wills	House repaired
505 East Atlantic Street	Virginia Triplette	Lot cleaned
205 East Atlantic Street	Judith Stanley	House painted
209 East Atlantic Street	Judith Stanley	House repaired/ painted
132 Bedford Street	Jose Martinez	House removed
1106 Goodes Ferry Road	David Williams	Lot cleaned
1228 Halifax Street	Ronald Valentine	Singlewide removed
111 South Mecklenburg Avenue	Gwendolyn Williams	Work completed
307 Moseley Lane	Jeremiah Perry	Lot cleaned

Completed Dilapidated Properties

Program Start Date: 4-16-2016

513 North Mecklenburg Avenue	Melvin Crutchfield	House painted
110 South Main Street	George Brown	Building removed
114 North Matthews Street	Herbert Newman	Building removed
515 Meadow Street	Timothy Cooke	Work complete
305 Windsor Street	Herman Connell	House removed
1200 Halifax Street	Dorothy Talley	House removed
103 West Third Street	Sam Allen	House repaired
101 West Third Street	Sam Allen	House repaired
128 South Mecklenburg Avenue	Jimmy Martin	Building repaired
132 Bedford Street	Jose Martinez	Garage repaired
122 Clay Street	GTC Properties	Lot cleaned and cut
302 West High Street	Elleana Fielding	Lot cleaned and cut
935 West Atlantic Street	Shirley Williams	Property cleaned
115 Clay Street	Walter McClenney	Property cleaned
660 Lombardy Street	Joe Cappaert	Singlewide removed
117 Clay Street	Larry Cook	Lot cleaned
507 Moseley Lane	Leroy Cook	Lot cleaned
923 West Atlantic Street	Tammy Ochodnick	House repaired
510 Moseley Lane	Barry Ashworth	Lot cleaned
609 West Danville Street	Charles Lynn	Building painted
227 Circle Drive	Circle Drive LLC	House removed

Completed Dilapidated Properties

Program Start Date: 4-16-2016

154 Buena Vista Circle	Daniel Hightower	House repaired
422 East Atlantic Street	Kenneth Evans	Overgrowth removed
806 West Virginia Street	Kuy Kelly	House removed
210 Park Lane	Jon Taylor	House painted
112 Center Lane	Alex Graham	Building painted
418 Old Highway Fifty-eight	Willie Smith	House removed
911 East Atlantic Street	Bobby Shah	Lot cleaned
930 West Danville Street	Delores Taylor	House removed
932 West Danville Street	Barbara Jefferson	House removed
906 Plank Road	Ivory Joyner	House painted
118 South Lunenburg Avenue	Loretta Avent	Building repaired and painted
208 Pennington Street	Brent Richey	Repairs complete
114 C Clay Street	Michael Robinson	Trailer removed
1179 Country Lane	Alfred Bracey	House removed
201 East Atlantic Street	Francis Clark	House painted
112 East Atlantic Street	William Robbins	House removed
403 North Mecklenburg Avenue	William Wills	House painted
109 East Third Street	Sam Allen	House repaired
101 East Third Street	Sam Allen	House repaired and painted
706 Brooke Avenue	Sam Allen	House repaired and painted
103 East Third Street	Sam Allen	House repaired and painted

Completed Dilapidated Properties

Program Start Date: 4-16-2016

506 Moseley Lane	F. Holden	House removed
609 Grazier Street	M. Shearin	House removed
117 Clay Street	L. Cooke	Repairs complete
302 W. High Street	Stepping Stones Properties, LLC	Repairs complete
704 Brook Avenue	S. Allen	Repairs Complete
202 North Brunswick	Oscar Cruz	trash removed
101 West Second Street	S. Soyars	Repairs Complete
419 East Atlantic	T. Stanley	Repairs Complete
Corner of Dortch & Main	Butts	Repairs Complete
704 Brooke	S. Allen	Repairs Complete
505 North Mecklenburg	L. Ogburn	Repairs Complete
617 North Mecklenburg	Kumar	Repairs Complete
103 South Mecklenburg	Jenkins	Repairs Complete
108 East 1st Street	Windy Hills	Repairs Complete
110 East 1st Street	Windy Hills	Repairs Complete
112 East 1st Street	Windy Hills	Repairs complete
112 Raleigh Ave	B. Pearce	Repairs Complete
500 West Danville	B&P Enterprises LLC.	Repairs Complete
501 West Danville	Crop Production Services LLC	Repairs Complete
639 West Virginia Avenue	Dortch/Rudolph	Repairs Complete
502 North Mecklenburg	Moore	Repairs complete
212 North Mecklenburg	Crowder	Repairs Complete
101 West 2nd	Soyars	Repairs Complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

609 West Atlantic	Bellewood LLC	Repairs complete
514 Pleasant Street	KC&J Properties	Repairs complete
603 Franklin Street	Exit Reality	Repairs complete
1248 West Danville	Thomas	Repairs complete
605 Franklin Street	Exit Realty	Repairs complete
728 North Mecklenburg	Janson	Repairs complete
702 North Mecklenburg	Taylor	Repairs complete
410 East Ferrell	Taylor	House demolished
508 Brook Avenue	Brown	Repairs complete
642 Northington	Jones	Repairs complete
125 Clay Street	Maddux	Repairs complete
509 Franklin	Exit Reality	Repairs complete
Fox Run Apartments	South Hill Associates LLC	Repairs complete
810 West Main	Rose Walker	Repairs complete
505 Franklin	Hayes	Repairs complete
113 East Pine	Windy Hills	To be demolished
115 East Pine	Windy Hills	To be demolished
119 East Pine	Windy Hills	To be demolished
915 West Danville	Maitland	Repairs complete
402 South Hill Ave	Windy Hills	Repairs complete
800 Goodes Ferry	S & S Mecklenburg LLC	Repair Complete
516 East Atlantic	Windy Hills	Repair Complete
518 East Atlantic	Windy Hills	Repair complete

Completed Dilapidated Properties

Program Start Date: 4-16-2016

410 West Atlantic	Powell	Repair complete
621 Northington	Conner	Repair complete
410 Circle Drive	Newmart	Repairs Complete
702 Brook Ave	Allen	Repairs Complete
704 Brook Ave	Allen	Repairs Complete
703 Robertson	Allen	Repairs Complete
705 Robertson	Allen	Repairs Complete
109 East 3rd	Allen	Repairs Complete
107 East 3rd	Allen	Repairs Complete
112 Windsor Street	Windy Hills	Repairs Complete
617 West Danville	Luddy	Repairs Complete
225 Circle Drive	Circle Drive LLC	Repairs Complete
110 Windsor Street	Windy Hill	Repairs Complete
107 NORTH WEST	ELDAGBEAR LLC	Repairs Complete
719 East Ferrell	South Hill Partners LLC	Repairs Complete
409 South Hill Ave	Feggins Funeral Home Inc.	Repairs Complete
120 A/B Matthews	AAR Investments	Repairs Complete
607 Franklin	B. Champlain	Repairs Complete
704 Goodes Ferry	K. Bugg	Repairs Complete
<i>607 Franklin</i>	<i>B. Champlain</i>	<i>Repairs Complete</i>
<i>106 East Virginia</i>	<i>S & M Townes</i>	<i>Repairs Complete</i>
<i>808 Virginia Ave</i>	<i>K. Kelly</i>	<i>Repairs Complete</i>

Completed Dilapidated Properties

Program Start Date: 4-16-2016

<i>507 North Mecklenburg</i>	<i>Crutchfield</i>	<i>Repairs Complete</i>
<i>911 East Atlantic</i>	<i>South Hill Hotel LLC</i>	<i>Repairs Complete</i>
<i>701 Forest Lane</i>	<i>Duffer</i>	<i>Repairs Complete</i>

Agenda Item A

To: Mayor and Town Council
From: Business Development Manager
Date: September 8, 2025
Re: Monthly Update

- All incentive documents and applications have been updated to reflect the recently approved Town incentive package. We are working with several property owners looking to do improvements to their property at this time.
- The new marketing materials were sent out to 60 prospective retailers and development companies. The primary focus was restaurants and grocery stores.
- We welcomed Retail Strategies team to South Hill again for more site visits and prospective properties that would be ideal for commercial development.
- The Phase I that was recommended by legal counsel was completed for the lot beside the farmer's market. We are ready to close on the property acquisition.
- Information was provided to a new prospective industry on the South Hill Enterprise Zone for commonwealth and local incentives.
- We are working to update information on the new website. The website will go live on September 9th. In addition, there will be new automated forms built on our new site that will eliminate our current form provider, Formstack, and save the Town an additional 3,000 annually.
- Showed several properties to prospective new small businesses in the downtown area.

This item is for Council information only. No action is required.

Agenda Item A

To: Mayor and Town Council
From: Human Resources Manager
Date: September 2, 2025
Re: HR Report for September

EMPLOYMENT NEWS:



Congratulations to Wayne Hudson on 40 Years of Service!

This month, we proudly celebrate and honor **Wayne Hudson, Superintendent, Waste Water Treatment Plant**, for reaching an incredible milestone—**40 years of dedicated service with the Town of South Hill**.

Wayne's commitment, hard work, and unwavering loyalty have been a true example of public service at its finest. Over the past four decades, he has contributed his time, energy, and talents to making South Hill a better place for all who live and work here. His knowledge, leadership, and steady presence have left a lasting impact on our community and his colleagues.

Please join us in congratulating Wayne on this remarkable achievement and wishing him continued happiness and success!

Congratulations to Ryan Powell – Class 2 Virginia Wastewater Works Operator's License



We are proud to announce that **Ryan Powell** has successfully passed the Class 2 Virginia Wastewater Works Operator's License exam. This accomplishment is especially significant, as it marks the first time in 20 years that a Town of South Hill employee has achieved this milestone.

According to Superintendent Wayne Hudson, Ryan's achievement is not only a personal success but also a vital step for the Town. His certification ensures that we can continue to provide our citizens with the highest standards of wastewater operations, while also strengthening the department's succession planning and long-term ability to meet the community's needs.

We congratulate Ryan on his hard work and dedication in reaching this milestone and thank him for his continued commitment to excellence in serving the citizens of South Hill.

POSITION OPENINGS:

The Town is currently recruiting for the following positions:

Maintenance Operator, Parks & Recreation
Wastewater Treatment Plant Trainee, WWTP